

# FINDLAY

THE UNIVERSITY OF FINDLAY

*Office of Student Activities & Commuter Student Services*

## MEMORANDUM

**To:** All Student Organizations  
**From:** Office of Student Activities & Commuter Student Services  
**Date:** August 24, 2009  
**Re:** Non-smoking policy during outdoor events

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Student Organizations have the option of requesting outdoor events be Non-Smoking. This will need to be noted on the Request for Use of Facilities at the time of submission.

Each organization is responsible for supplying and posting No Smoking signs during their event.

Please contact the Facilities Office or the Office of Student Activities & Commuter Student Services with questions.

Thank you