

Policy #:	Title:	Effective Date:
Fac/Staff-002	Technology Equipment Termination Policy	06/01/2008

Policy Description—ITS, due to Total Cost of Ownership issues, must retire problematic equipment still in use after its warranty period has expired. All equipment will be returned to TSS for proper disposal.

Definitions—
TSS—Technology Support Services

Rationale for Policy— Out-of-warranty hardware will be removed due to increased support costs and increasing demand for performance.

Responsible Department/Person— Technology Support Services

Reference/Related Information— Warranty information will be held in the ITS inventory database.

Who should be notified about this policy— VPs, Deans, and Department heads

Issue Date: 06/01/2008

Modification History—