

MINUTES
Faculty Senate Meeting
Monday, October 13, 2008

SENATORS

**College of
Science**

Anne Albert
Craig Gunnett
Andrew Kerr
Linda Peck
Heda Samimi
Helen Schneider

**College of
Business**

Doug Asbury
Maria Gamba
Joseph Martelli
Chris Ward

**College of
Liberal Arts**

Dale Brougher
Nicole Diederich
Hiro Kawamura
John Malacos
Kathy Mason
Diane Montague
Louis Stulman

**College of
Education**

Karen Ackerman-Spain
Susan Brooks
Elizabeth Raker (A)
Penny Soboleski

**College of
Health Professions**

Mark Carroll
Joe Conrad
Kay Ericson
Sharon Milligan
Rick States
Marc Sweeney (A)

Ex-Officio Members

Dan May
Tony Goedde

CALL TO ORDER AND APPROVAL OF MINUTES

J. Malacos, Chair of the Faculty Senate, called the meeting to order at 3:30 p.m. He reviewed the recent Board of Trustees meeting noting that M. Carroll represented faculty very well.

J. Malacos asked if there were any additions, changes, or deletions to the minutes of the September 15, 2008. Hearing no changes, he called a vote to approve the minutes. MOTION passed.

SPECIAL PROJECTS REPORTS

- a. General education reform. D. Brougher reviewed the proposal brought to Faculty Senate in April 2008 and noted that the General Education committee developed the proposal to provide measurable and robust general education requirements. The proposal received three amendments but the motion was defeated. D. Brougher reported that the committee would like Senators to provide feedback on the proposal. The committee will use the feedback to either amend the current proposal, resubmit the unaltered proposal for a second vote, or, if there is no support for the proposal, the committee will develop a new proposal based on a variety of emerging general education approaches. D. Brougher will compile feedback for J. Malacos to distribute to faculty.
- b. Senate attendance, election procedures, committee membership. M. Dillon reported that the Committee on Committees distributed feedback to all committees. All but one committee chairs have been identified. Subcommittees have met discuss options for alternate senators in each college, as well as revision of policy for the ballot counting by the Committee on Committees. The committee would also like clarification on its role in reporting committee membership, form or function changes to the Senate. M. Dillon noted that current policy is that any change will be reported by the committee to the Committee on Committees. The Committee on Committees will then report those changes to the Senate which will then vote on the proposed changes.
- c. Faculty Services. The Faculty Services committee met recently to elect a chair and outline committee goals. The committee elected K. Ackerman-Spain as chair.

CURRICULUM COMMITTEE

- a. Procedures and distribution of proposal documents. J. Malacos discussed needs for effective meetings and questioned the need to distribute hardcopy agendas to all faculty. Senators discussed electronic distribution options. A. Albert suggested posting all materials online, distributing all materials in hardcopy to Senators and sending all faculty a one-page agenda in hardcopy. L. Peck made the motion and R. States seconded the motion. The Senators voted and

MOTION passed. J. Malacos encouraged Senators to update their colleges on these distribution changes.

b. **Action Items.**

- i. COLA proposal 1 – to change the name of the Graphics Communication Major to Graphic Design. L. Peck made the motion. N. Diederich seconded the motion. Senators voted on the proposal and MOTION passed.
- ii. COLA proposal 2 – to add a course, Art 2xx, Illustration. A. Kerr made the motion and A. Albert seconded the motion. Senators voted. MOTION passed.
- iii. COLA proposal 3 – to add a course, Art 3xx, Advanced Illustration. S. Brooks made the motion, C. Ward seconded the motion. A vote was taken and MOTION passed.
- iv. COLA proposal 4 – to include Art 2xx and Art 3xx in Children’s Art Illustration Major. M. Carroll made the motion. C. Ward seconded the motion. Senators voted and MOTION passed.

REPORT OF THE PRESIDENT

Dr. Freed discussed the arrest of three University of Findlay freshman students for burglarizing area churches; enrollment for the last 5 years, enrollment and admissions status and trends, and their implications for the University and faculty; financial results for recent years, preliminary projection for 08-09, and early estimates for 09-10; financial trends and their implications for the University and faculty; approaches which can be taken when enrollment and finances are strong and when they are not as strong as preferred; the key role that institutional reputation plays in student decisions to enroll and to stay or not to enroll or not to stay; and meeting with prospective students on Saturday mornings by volunteer faculty, deans, and other administrators.

REPORT OF THE VICE PRESIDENT FOR BUSINESS AFFAIRS

Mr. Terry reported that on September 18th the University was notified that its 1998 Ohio Higher Education bonds for \$6.4M were tendered by J. P. Morgan against 5/3 Bank which is the University’s letter of credit bank. J.P. Morgan sought these funds not because of a deficiency in 5/3 Bank but as a reaction to the crash in money market funds. The University was counseled by consultants and attorneys to purchase the letter of credit, which has in the past been the best business practice, and the Business Office has continued discussing options with several banks and consultants since then. Mr. Terry reported that the University has since learned that the bond tendered by J.P. Morgan was an error in paperwork. J.P. Morgan has tendered the bond a second time in addition to partially tendering two other bonds.

As a result of these recent events, Mr. Terry noted that the University’s interest rates will increase. Two of the University’s bonds will go to prime soon. The interest on the fixed rate bond will increase from 3.15% to 4.15% when it goes to prime. The second bond is a variable rate bond and the rate floats weekly. The bond was holding less than 2% but it too will go to prime. Overall, this results in an additional \$400,000 - 500,000 in interest expense. Mr. Terry stated that the Board of Trustees created a committee to work with the Business Office to determine the University’s policy and procedure during these unpredictable economic times. The University has 180 days to survey the market and make any additional arrangements. Overall, current budget predictions show the University to be on track.

Mr. Terry provided updates on campus building projects and renovations including the new Animal Science building being constructed at the Western Farm.

REPORT OF THE VICE PRESIDENT FOR ACADEMIC AFFAIRS

Dr. May noted that social work is completing a site visit today for continuing accreditation. Exit comments were generally positive with strengths noted for a value-based curriculum, dedicated faculty, committed students and engaged field instructors.

Dr. May remarked that the new approaches to faculty evaluation, course evaluation by students, and program assessment all appear to be going well, and thanked those who developed the new systems as well as those participating in these reviews. Reports of institutional benchmarking (e.g. CLA and NSSE) are being posted on the campus Intranet to inform assessment discussions.

Faculty will receive two surveys from outside organizations in late October or November to help prioritize faculty development needs and to survey general employee satisfaction. Several pedagogy and teaching practice workshops have been held or will be scheduled in the next few months.

ANNOUNCEMENTS

C. Ward noted that the University will host the ACBSP regional conference on October 16-17. ACBSP is the national accreditation association for business education.

D. Montague reported that the Northwest Ohio Scholastic Media Association Regional Conference was held on October 9th at the University.

DISCUSSION FORUM

Senators chose to adjourn the meeting rather than hold a discussion forum. J. Martelli made the motion to adjourn and C. Gunnett seconded the motion.

The meeting adjourned at 5:06 p.m.

J. Malacos, Chair

Date

M. Gamba, Senate Secretary

B. Mascaro, Recording Secretary