

**MINUTES**  
**Faculty Senate Meeting**  
**Monday, November 10, 2008**

**SENATORS**

**College of  
Science**

Anne Albert  
Craig Gunnett  
Andrew Kerr  
Linda Peck  
Heda Samimi  
Helen Schneider

**College of  
Business**

Doug Asbury  
Maria Gamba  
Joseph Martelli  
Chris Ward

**College of  
Liberal Arts**

Dale Brougher (A)  
Nicole Diederich  
Hiro Kawamura  
John Malacos  
Kathy Mason  
Diane Montague  
Louis Stulman (A)

**College of  
Education**

Karen Ackerman-Spain  
Susan Brooks  
Elizabeth Raker  
Penny Soboleski

**College of  
Health Professions**

Mark Carroll  
Joe Conrad (A)  
Kay Ericson  
Sharon Milligan  
Rick States  
Marc Sweeney

**Ex-Officio Members**

Dan May  
Tony Goedde

**CALL TO ORDER AND APPROVAL OF MINUTES**

J. Malacos, Chair of the Faculty Senate, called the meeting to order at 3:30 p.m. He noted that Susan Brooks will report on general education and that COS Proposal 2 will move from an Information Only item to an Action Item for one part of the proposal.

J. Malacos asked if there were any additions, changes, or deletions to the minutes of the October 13, 2008 meeting. Hearing no changes, minutes were approved.

**SPECIAL PROJECTS REPORTS**

- a. Academic Policy Advisory Committee (APAC): J. Malacos, co-chair of the committee, reported that the committee met last week and discussed opening online registration to undergraduate students. Currently, Degree Completion and some MBA students can register themselves online. A committee including G. Gillespie, D. Smith, R. Rustic, and T. Goedde was formed to consider this change and will meet with Senators who had expressed an interest in this topic.
- b. Committee on Committees: M. Dillon stated that the committee aims to present a proposal to change Senate membership. J. Malacos noted that the formula for Senate membership could be revised to a true senate structure with equal representation from all colleges.
- c. General Education Committee: S. Brooks thanked Senators for feedback on the general education proposal. The feedback was split equally and without clear direction for revising the existing proposal, the committee decided to draft a new proposal. The committee will begin reviewing options for a new proposal. D. May noted plans to begin assessing general education outcomes. The process will be difficult and data collected will be used to create a new general education proposal. S. Brookes noted that two courses ART205 and EDUC151 were recently approved as general education courses.
- d. International/Multicultural: H. Kawamura discussed the goal of improving international and multicultural awareness on campus. H. Kawamura distributed a handout outlining assessment tools used to determine the current level of awareness and an action plan for improving awareness. Assessments indicate that UF students have very low international and multicultural awareness and rate much lower than students at peer schools. H. Kawamura reviewed plans to integrate intercultural and international training efforts across campus. Students need greater interaction with diverse populations to increase skill development. Student Services and Academic Affairs will work together on these efforts. H. Kawamura, C. Sippel and A. Walter will meet with student clubs on November 19<sup>th</sup> and 20<sup>th</sup> to discuss student involvement with international and multicultural efforts on campus. D. Montague questioned whether or not there

is a plan to assess skills of graduating seniors. H. Kawamura noted plans to follow up with the fall 2007 freshman upon their graduation in 2011. L. Peck inquired about the small number of student responses and H. Kawamura responded that the survey was offered to only a small group of freshmen rather than the whole class, in part due to cost. A. Albert suggested focusing on retaining diverse faculty members. C. Ward suggested compiling a list of ways faculty are currently integrating international and multicultural awareness into course activities. H. Kawamura asked that any examples of international and multicultural activities be sent to him and he will compile a list for faculty. H. Kawamura stressed that these efforts are not the responsibility of the Language and Culture department and efforts must include the entire campus to be effective.

- e. Findlay Green Campus Initiative (FGCI): M. Reed thanked COS, COHP, and COLA for contributing funds to the FGCI budget. M. Reed reviewed the history of FGCI as organization comprised of faculty, staff and students. M. Reed and D. Moody co-chair the group. The organization has nine action groups dedicated to different aspects of sustainability. To date, FGCI has developed a mission, organization structure, logo, website, and budget. The group chose to begin efforts in the AMU and met with outside consultants on ways in improve energy efficiency in the building. M. Reed reported that using twelve months of data, UF's carbon footprint has been calculated and all future activity will focus on decreasing that footprint. D. Montague reported on current efforts such as establishing a campus-wide recycling program, decreasing or eliminating plastic bags from the UF bookstores, and increasing bike usage by giving away used bicycles at FGCI events. M. Reed noted that green initiatives help attract high quality students. FGCI activities have been a source of free, positive publicity for UF. M. Reed stated that FGCI will submit a report to President Freed outlining the group's mission, goals and activities. The report will also ask Dr. Freed to sign the "American College & University Presidents Climate Commitment" (which other peer institutions such as Tiffin University have signed) and to pledge to make all future buildings LEED certified. J. Malacos will receive a copy of the report.

## **CURRICULUM COMMITTEE**

### **a. Action Items.**

- i. COS Proposal 1 – to delete PVET as a stand-alone major to include it within animal science. R. States made the motion and A. Albert seconded the motion. Senators voted on the proposal. MOTION passed.
- ii. COS Proposal 2 – course description changes for ESOH485. R. States made the motion. L. Peck seconded the motion. Senators voted. MOTION passed.
- iii. COS Proposal 3 – to modify course description for ESOH 490 internship. L. Peck made the motion, H. Schneider seconded the motion. A vote was taken. MOTION passed.
- iv. COS Proposal 4 – to create a lab course complement ESOH100. S. Brooks made the motion and H. Schneider seconded the motion. Senators voted on the proposal and MOTION passed.
- v. COS Proposal 5 – to add a course in Real Analysis, MATH 4XX. H. Samimi made the motion, H. Schneider seconded the motion. A vote was taken and MOTION passed.
- vi. COS Proposal 6 – to modify math major to include MATH 4XX. R. States made the motion, L. Peck seconded the motion. Senators voted. MOTION passed.
- vii. COS Proposal 7 – to update description of CSCI153. L. Peck made the motion and C. Ward seconded the motion. Senators voted and MOTION passed.
- viii. COS Proposal 8 – to change requirements of information processing minor. R. States made the motion. C. Ward seconded the motion. A vote was taken. MOTION passed.
- ix. COS Proposal 9 – to reduce the number of credit hours in CSCI345. R. States made the motion. K. Ackerman-Spain seconded the motion. Senators voted. MOTION passed.

## REPORT OF THE VICE PRESIDENT FOR ACADEMIC AFFAIRS

D. May reminded the group that fall commencement will be held on Saturday, December 13, for more than 400 graduates. Faculty are requested to arrive to line up for the academic procession by 1:30 PM.

The administration is cautiously forecasting stable spring enrollment and meeting budget projections for the remainder of 08-09 during this recession. UF has fortunately had several good years financially, but needs to consider a possible slowdown in growth and revenue. Colleges are proceeding with searches for about a half dozen replacement faculty and one net addition for the DPT program.

The new online course evaluations by students went well for the Block 1 degree completion programs. Nearly 65% return rate with good student and faculty feedback on process. The Registrar's office is now collecting responses from weekend college and spring trimester students as these classes end this week. Distribution for use in traditional semester classes will occur right after Thanksgiving and extend until December 15. The initial goals have been to test system software and hardware and to get students familiar with the new approach. Will review the evaluation questions and the timing and duration of survey distribution windows in January.

All faculty should have received an online link to a survey to help in prioritizing faculty development needs (distributed to masters schools) and that data should be available by January. Anticipate a workshop on incorporating critical thinking, and analytical reading and writing to be hosted on campus in the spring.

### ANNOUNCEMENTS

J. Malacos noted the upcoming event Cans Across America and asked Senators to donate canned goods to help fight hunger in the Findlay community.

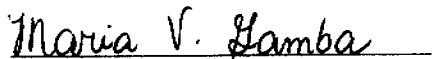
### DISCUSSION FORUM

Senators chose to adjourn the meeting rather than hold a discussion forum. R. States made the motion to adjourn and H. Samimi seconded the motion.

The meeting adjourned at 5:09 p.m.

  
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J. Malacos, Chair

11-20-08  
Date

  
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M. Gamba, Senate Secretary

  
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B. Mascaro, Recording Secretary