

# GRADUATE COUNCIL MINUTES

Monday May 3, 2010

3:30 pm

## Council Members:

### COB

Nabarun Ghose(A)  
Louann Cummings  
Joon-Young Song

### COE

Mary Cameron  
Gwynne Rife  
Chris Moser (A)

### COHP

Laura Schmelzer  
James Yaggie  
Sharon Fleming Walsh

### COLA

Christine Tulley (A)  
Jennifer Fennema-Bloom  
Matthew Stolick

### COS

Bill Carter  
Pam Warton  
Mike Edelbrock(A)

### COP

Lori Ernsthausen  
Laura Perry  
Alex Vaglenov (A)

**Chair:** Sharon Fleming Walsh

### Ex-Officio:

Tony Goedde, Registrar  
Tom Dillon, Graduate Dean  
Robert Schirmer, Library Director  
Grant Wilkinson, Parliamentarian (A)  
Timothy Murphy, Faculty Senate Liaison

Heather Riffle, Graduate and Professional Studies  
Jill Gear, Director of Grants and Contracts Administration  
Sara Hingson, Director of External Academic Affairs  
Bryan Reid, Graduate Student Representative (A)

S. Fleming Walsh called the meeting to order.

S. Fleming Walsh asked for a motion to approve the minutes of the April 19th meeting. M. Cameron made a motion to accept the minutes, seconded by M. Stolick. MOTION passes.

## Report of the Registrar

T. Goedde noted that final grades for spring 2010 are due on May 5th. Goedde also noted that the new grade appeal form is online located under the Registration/Advising Forms link on the website. The form is called an Application for Inquiry and is currently in effect for any grade challenges or academic dishonesty requests. Suspension appeal requests will still use the General Appeal form.

## Report of the Graduate Student Representative

No report

## Report of the Library Director

Schirmer noted that the library is still in the process of de-duplicating the Winebrenner collection from the UF collection. This will be an on-going summer project.

## **Report of the Director of External Academic Affairs**

Hingson reported that the Graduate Catalog are printed and have been delivered.

Hingson also reported that Physician Assistant will have an accreditation visit in June. The request for Health Informatics has been sent to OBR for approval.

## **Report of the Director of Grants and Contracts Administration**

J. Gear reported that she has several grants that will be going out in the next few weeks.

## **Report of the Graduate Dean**

T. Dillon reported that D. May and College Deans are in the process of looking at the Graduate Assistantship awards for next year. The discussion will include the awarding positions to non-academic areas and looking at a new way to handle those requests. M. Cameron asked if this included the ability to award positions only to faculty with graduate status. T. Dillon noted that it is not being discussed at this time.

T. Dillon also reported that Dr. Fell is on campus meeting preliminarily with Deans and admissions. He has expressed to her that Graduate Council would like her to address them in the fall.

## **Committee Reports**

### **Curriculum:**

B. Carter had no report.

### **Faculty Standards:**

M. Cameron reported that the committee has met and approved to faculty applications as provisional status. The committee will also continue to meet to clarify issues of workshop levels. The guidelines will need to be revised so that the policy is in synch with the application for the fall.

### **Student Standards:**

L. Schmelzer reported that the committee has begun to look at the process for reviewing Graduate Assistantship applications for next year. T. Dillon noted that the committee has also reviewed 38 appeals over the academic year.

### **Admissions and Recruitment:**

M. Stolick reported goals have been sent to the chair for this year.

## **Research and Scholarship:**

G. Rife reported the endowed fund for graduate studies is ready to roll out. T. Dillon added that a letter is being drafted that will go out to potential donors in the next few weeks.

G. Rife also reported that the list of scholarly products is coming along. Currently the document is 39 pages and she is in the process of trying to organize the list. The plan is to put the final document on blackboard and to put a submission form on the web. This will allow faculty to regularly submit and keep the list up to date. L. Cummings noted that this will be able to tie into faculty development, and J. Gear also noted this list will help in grant funding.

## **OLD BUSINESS**

None

## **NEW BUSINESS**

Carter made a motion, seconded by L. Schmelzer to nominate S. Fleming Walsh as Chair of Graduate Council for the 2010-2011 academic year. Having no further nominations, S. Fleming Walsh called for a vote. Motion passes.

## **INFORMATION ONLY**

S. Fleming Walsh asked that if any councilor chooses to be re-assigned to another standing committee to get those requests to her by May 1.

T. Dillon thanked the Council for all the hard work this year.

S. Fleming Walsh also thanked the Council for the hard work and a special thank you to those councilors that will be leaving the next year. A welcome as extended to those new councilors for next year.

There was a motion to adjourn at 4.25 pm.



Dr. Sharon Fleming Walsh, Chair

May 3, 2010  
Date