

QUICK REFERENCE GUIDE

| TOPIC | CONTACT |
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| Academic record, enrollment schedule | Registrar Office, basement Old Main, x 4556, x 4552 Also available on-line to students at www.findlay.edu |
| Academic skills development | Academic Support Center, Old Main, x 4697 |
| Access Codes | Business Office, Old Main, x 4804 |
| Address change, off campus | Student Services Office, Old Main, x 4570 |
| Admissions - Undergraduate, Transfer students, | Admissions Office, Morey Hall, x 4732 |
| Admissions - Adult Non-traditional students | Admissions Office, Morey Hall, x 4732 |
| Admissions - Graduate, Re-admission | Graduate and Professional Studies, Old Main, x 4600 |
| Admissions - International | International Admissions and Services, 330 College, x 4558 |
| African – American students | Office of Intercultural Student Services, Old Main, x 6967 |
| AIDS/HIV | AIDS Action 419-424-9760 Ohio AIDS/HIV hotline 800-332-2437 National AIDS/HIV hotline 800-342-2437 (Deaf access 800-243-7889) Caughman Health Center, 1800 N. Blanchard St. 419-427-0809 or 419-424-7441 Confidential and anonymous testing sites are available, contact Cosiano Health Center, x 4550 |
| Alcohol/drug education programs/counseling Resources | Counseling Services, 307 Frazer, x 4526 |
| Alcoholics Anonymous | Findlay area, 1-888-683-9768 Alcohol abuse 24hr hotlines 800-222-0469, 800-274-2042 |
| Alumni & Parents Relations | 419-434-4516 |
| The Arts (theatre, choir, bands, orchestra, art exhibits) | Campus - Egner 200, x 4531 (art exhibits, GFAP, x 4777) Local -The Arts Partnership, 618 S. Main St., 419-422-4624 |
| Athletic Academic Counseling | Don Collins, x 4750 |
| Athletic Director | Koehler Fitness and Recreation Complex x 4663 |
| Bill payment (tuition, fees...) | Business Office, Old Main, x 4690 |
| Blood drives | American Red Cross, 125 Fair Street, 419-422-9322 |
| Bookstore | 1330 N. Main St., x 4561 |
| Box Office - Theatre, Choral Music and Band Box Office - Athletic Events | Alumni Memorial Union, x 5335 FRC, x 6684 |
| Cable Television Issues | ITS, x 4848 |
| Campus events/activities | Facilities Scheduling & Events, AMU, x 6942 Student Activities and Commuter Student Services AMU, x 4606 |
| Campus Ministry | Pastor Will Miller, College First Church x 4605 |
| Campus Program Board | Alumni Memorial Union x 4739 |
| Cancer Issues | Blanchard Valley Hospital, 1900 South Main St, 419-423-4500 |
| Car registration | Security Office, Lovett Hall, x 4799 |
| Career counseling | Career Planning, Career Services, UF Village, x 4615 |
| Career advising and choosing majors | Career Planning, Career Services, UF Village, x 4615 |
| Catering Services | Sodexo Campus Services Alumni Memorial Union x 4645 |
| The Cave | Alumni Memorial Union x 4611 |
| Check cashing up to \$50 | Business Office, Old Main, x 4690 |
| Christian Ministries | College First Church x 4605 |

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| Community service opportunities | Campus Compact, 334 Davis St. # D, x 6617 |
| Commuter Students | Student Activities & Commuter Student Services, x 4606 |
| Complaints about academic/administrative matters | Academic Affairs, Old Main, x 4553 |
| Computer problems | Technology Support Services, x 4357 |
| Computer labs | Computer lab, BCHS 107, x 6997 Computer lab, 1st floor Old Main, x 4733 Computer lab, 2nd floor Old Main, x 4882 Computer lab, 3rd floor Old Main x 4883 Computer lab, Brewer 115, x 4820 |
| Concert and Lecture Series | Box Office, 5335 |
| Co-op/Internships | ICEP Office, UF Village x 5506 |
| Conversation Partners with International Students | 1114 N. Cory St., x 4830 |
| Copy services | Print Services, basement Old Main, x 4599 |
| Counseling services/resources | Counseling Services, 307 Frazer, x 4526 |
| Course schedule book, distribution | Registrar Office, basement Old Main, x 4556, x 4552 |
| Cross cultural communication | Office of Intercultural Student Services, Old Main, x 6967 |
| Crisis Hotline | Hancock County Crisis Hotline 1-888-936-7116 Counseling Services, 307 Frazer, x 4526 |
| Degree Completion Program | Graduate and Professional Studies, x 6933 |
| Development Office | UF Pavilion x 5334 |
| Dining Services | Catering x 4645 Café' a la Cart, 300 Davis Street Lobby x 5375 Henderson Dining Hall, Deming Hall x 4542 Jazzman's Café, Alumni Memorial Union x 6906 The Cave, Alumni Memorial Union x 4611 |
| Diplomas | Registrar's Office, Old Main Basement, x 4556, x 4552 |
| Disability Concerns | Disability Services, Old Main Basement, x 5532 |
| Disability Transportation | Disability Services, Old Main Basement, x 5532 H.A.T.S – (419) 423-7261 |
| Discrimination | Human Resources, 2nd Croy, x 6964 |
| Domestic violence shelter | Open Arms Domestic Violence Shelter 419-422-4766 |
| Drop/Add courses | Registrar Office, basement Old Main, x 4556, x 4552 Academic Advisor of the student |
| Employment after graduation | Career Placement, Career Services, UF Village, x 4665 |
| Employment while a student, summer employment | Student Employment Office, Career Services, UF Village, x 5338 ICEP Office, UF Village, x 5506 |
| Facilities Requesting/Schedule Meeting Rooms | Facilities Scheduling & Events Office, AMU x 6942 |
| Fall Family Weekend | Office of Alumni and Parent Relations, x 4795 |
| FAX machine | Print Services, basement Old Main, x 4599 |
| Financial Aid | Financial Aid Office, Morey Hall, x 4791, x 4792 |
| Financial Aid – Outside Sources | www.fastweb.com www.OhioMentor.org www.finaid.org www.ed.gov |
| Financial services (not all available are listed) | Fifth Third Bank, 419-4248470 * ATM at AMU First Federal Bank, 419-422-4422 * ATM at Bookstore First National Bank, 419-429-6000 Key Bank, 419-423-3212 Sky Bank, 419-424-4000 |
| Fingerprinting – College of Education, Pharmacy, OT | Patty Holcomb, x 4862 |

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| Fraternity Recruitment | Student Services, Old Main, x 4570 |
| Game Room | Alumni Memorial Union x 4842 |
| Gay-Lesbian-Bi-Transgender-Questioning Concerns | Office of Intercultural Student Services, Old Main, x 6967 Student Services, Old Main, x 4570 Counseling Services, 307 Frazer, x 4526 |
| General information (UF) | "0" for operator, 1-800-472-9502, 419-422-8313 |
| Graduate Students | Graduate and Professional Studies, Old Main, x 4600 |
| Graduation | Registrar's Office, basement Old main, x 4556, x 4552 |
| Greek Life/Greek Council | Student Services, Old Main, x 4570 |
| Hancock County Health Department | 419-424-7105 |
| Harassment (See "Discrimination" & "Sexual Harassment") | Human Resources, 2nd Croy, x 6964 |
| Health services (on-campus) | Cosiano Health Center, 120 W. Foulke, x 4550 |
| Hispanic students | Office of Intercultural Student Services, Old Main, x 6967 |
| Homecoming | Alumni and Parent Relations, x 5687 |
| Honors courses/college eligibility | Honors Program, Rebecca Quintus, Shafer Library, x 4549 |
| Hospital – Blanchard Valley Hospital | General - 419-423-5153 Emergency Room - 419-423-5206 |
| Housing – American | Student Services, Old Main, x 4570 |
| Housing – International | International Admissions and Services, 330 College, x 4558 Student Services, Old Main, x 4570 |
| Housing (listings of off campus rentals) | International Admissions and Services, 330 College, x 4558 |
| ID replacements | Card Office, Alumni Memorial Union Lounge x 5429 |
| Information Center | Alumni Memorial Union, x 4457 |
| Insurance, student health | Business Office, Old Main, x 4690 Cosiano Health Center, 102 W. Foulke, x 4550 |
| International students | International Admissions and Services, 330College, x 4558 |
| Intramural Sports | Intramural Sports, Recreational Services, FRC, x 4842 |
| Judicial matters | Student Services, Old Main, x 4570 |
| Koehler Complex | x 4663 |
| Language Lab | Language lab, Davis 185, x 4878 |
| Leadership development | Student Activities and Commuter Student Services AMU, x 4606 |
| Libraries | Shafer Library, x 4627 Public Library, 206 Broadway, 419-422-1712 Black Heritage Library, 817 Harmon, 419-423-4954 |
| Local activities in Findlay | Riverside Park and 13 other parks locations are listed at: www.ci.findlay.oh.us/recreation/parklist.htm Findlay Village Mall, 1800 Tiffin Ave., 419-423-8732 Sportsman's Lanes, 616 Trenton Ave., 419-422-9757 Hancock Recreation Center, 3430 N. Main, 419-423-8533 Shady Grove Driving Range & Miniature Golf, 15733 US Rt 224 E, 419-422-7494 Swing Time Sports Center, 901 E Bigelow, 419-427-9464 Greater Findlay, Inc. www.greaterfindlayinc.com |
| Lost and Found | Security Office, Lovett Hall, x 4799 |
| Movies | On campus – Campus Program Board, x 4739 UF Village Residence Life Office (for on Campus students) Off - Carmike Cinemas, 906 Interstate Drive, 419-423-7414 |

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| | Off - Findlay Village Mall, 1800 Tiffin Ave., 419-423-2861 |
| Multi – cultural programming | Office of Intercultural Student Services, Old Main, x 6967 International Admissions and Services, 330 College, x 4558 |
| Museums and Historical sites | Black Heritage Library, 817 Harmon, 419-423-4954 Hancock Historical Museum 422 W. Sandusky 419-423-4433 Dewald Funk House, 345 East Street, 419-421-0411 Mazza Museum International Art from Picture Books, x 5521 |
| Notary Public | Business Affairs, Old Main, x 4521 |
| Oiler Mart | AMU, x 6549 |
| Orange and Black Pro Shop | FRC, x 6756 |
| Orientation, academic | International Students – International Admissions and Services, 330 College, x 4558 |
| | American Students – Admissions Office, Morey Hall, x 4732 |
| Orientation to campus life | Int'l Students – International Admissions and Services, 330 College, x 4558 American Students – Recreational Services, FRC, x 4842 |
| Overseas study | Office for Academic Enhancement, Old Main, x 4166 |
| Parking | Security Office, Lovett Hall, x 4799 |
| Poison Control Center | 1-800-589-3897 |
| Payments | Business Office, Old Main, x 4690 |
| Performing Arts at UF | Information, x 4531 Box Office, x 5335 |
| Post Office | Postal Services, basement Old Main, x 4839 |
| Public Transportation | Accurate Cab of Findlay, 419-424-0150 H.A.T.S – (419) 423-7261 |
| Pulse | Campus Newspaper, x 4621 |
| Radio, student | WLFC radio station, Egner, x 4747, 419-434-9532 |
| Rental properties | Physical Plant, x 4544 |
| Residence Life Issues | Student Services, Old Main, x 4570 |
| Readmission | Graduate and Professional Studies, Old Main, x 4600 |
| Recreational Services | FRC, x 4842 Cardio Center, FRC, X 4340 |
| Safety and Security matters | Security Office, Lovett Hall, x 4799 Findlay Police Department, 419-424-7150 |
| Schedule of courses | Registrar Office, basement Old Main, x 4556, x 4552 |
| Sexual Assault Crisis and Safety Education | Counseling Services, 307 Frazer, x 4526 |
| Sexual Harassment Hotline | x 6777 |
| Sexually Transmitted Infections (STI's) | Ohio STI hotline, 800-332-2437 Cosiano Health Center, 102 W Foulke, x 4550 |
| Sib's and Kid's Weekend | Student Services, Old Main, x 4570 |
| Sorority Recruitment | Student Services, Old Main, x 4570 |
| Students of Color (Racial-ethnic) | Office of Intercultural Student Services, Old Main, x 6967 |
| Student Employment | Student Employment Office, Career Services, UF Village, x 5338 |
| Student Government Association | SGA Office, AMU, x 4849 |
| Student Organizations | Student Activities, AMU, x 4606 |
| Suicide Hotline | Hancock County Crisis Hotline 1-888-936-7116 Counseling Services, 307 Frazer, x 4526 |
| S.O.A.R | Student Office of Advocacy and Retention, Old Main, x 4068 |
| Support Groups | Contact Counseling Services for listings and availability, x |

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| Telephone Issues | ITS, x 4848 |
| Test Proctoring Center | Academic Support Center, Old Main, x 4697 |
| Tickets, athletic | x 4663 |
| Tickets, movie at the mall | Campus Program Board Office, AMU, x 4739 |
| Tickets (theatre, music, cultural events) | Theatre, Music and Cultural Events - Info Center & Box Office, Alumni Memorial Union Lounge, x 5335 |
| Tours, campus | Admissions Office, Morey Hall, x 4732 |
| Transcripts | Registrar Office, basement Old Main, x 4556, x 4552 |
| Transfer Inquiries | Admissions Office, Morey Hall, x 4732 |
| Tutoring Services | Academic Support Center, Old Main, x 4697 |
| UF Bulletin Board (Channel 22) Advertising | Facilities Scheduling & Events Office, x 6942 |
| Village Café | UF Village, x 4097 or villagecafe@findlay.edu |
| Voicemail Issues | ITS, x 4848 |
| Volunteer programs | Campus Compact, 334 Davis St. # D, x 6671 |
| Withdrawal from the University | Student Office of Advocacy and Retention, Old Main, x 4068 |
| Winebrenner Theological Seminary | Undergrad, Grad, Doctoral Registrar x 4200 or www.winebrenner.edu http://www.winebrenner.edu/ |
| Women's issues | Cosiano Health Center, Womankind Clinic-Shirley Cole Women's Resource Center, 1119 Main St, 419-424-9948 Planned Parenthood 419-423-4611 |
| Writing Center | Academic Support Center, Old Main, x 4697 |

5/6/09