

<b>Policy #:</b>	<b>Title:</b>	<b>Effective Date:</b>
Fac/Staff-005	Personal Digital Assistants (PDA)/Smart Phone Policy	01/14/2008

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**Policy Description**— Information Technology Services ITS and the Center for Teaching Excellence (CTE) will collaboratively establish PDA and smartphone standards for The University of Findlay. Presently, only PDAs and smartphones using ActiveSync are supported by UF’s Technology Support Services. Support includes synchronization with UF’s e-mail & calendar system and wireless Internet connectivity. PDAs and smartphones using UF’s wireless Internet system must first be registered on UF’s Network Access Control system.

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**Definitions**—

*PDA*—Personal Digital Assistant (for this document also includes Smart Phone with Windows Mobile)

*Smartphone*—Cellular phones with advanced capabilities including applications such as calendars, address books, and productivity suites.

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**Rationale for Policy**—

To ensure compatibility with our collaboration system (email, contacts and calendar), and UF’s wireless Internet system. To reduce ongoing support costs for such devices by standardizing on one platform. To provide a reliable computing environment inclusive of smartphones and PDAs.

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**Responsible Department/Person**—Information Technology Services and the Center for Teaching Excellence

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**Reference/Related Information**—

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**Who should be notified about this policy**—

Faculty and Staff

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**Issue Date:** 01/14/2008

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**Modification History**—

May 2010 – Changed support from Windows Mobile to ActiveSync.