

GRADUATE COUNCIL MINUTES

Monday, February 16, 2009

3:30 pm

Council Members:

COB

Nabarun Ghose (A)
Louann Cummings
John Wolper (A)

COE

Mary Cameron
Gwynne Rife
Chris Moser (A)

COHP

Laura Schmelzer
Jean Weaver* (A)
Sharon Walsh

COLA

Christine Tulley
John Leach
Matthew Stolick

COS

Timothy Murphy
Bill Doyle
Mike Edelbrock(A)

Chair: Gwynne Rife

Ex-Officio:

Tony Goedde, Registrar
Tom Dillon, Graduate Dean
Robert Schirmer, Library Director
Grant Wilkinson, Parliamentarian (A)
*Also Faculty Senate Liaison

Heather Riffle, Graduate and Professional Studies
Jill Gear, Director of Grants and Contracts Administration
Sara Hingson, Director of External Academic Affairs
Linda Osei, Graduate Student Representative

Chair, G. Rife, called the meeting to order.

G. Rife asked for a motion to approve the minutes of the January 20th meeting. T. Murphy made a motion to accept the minutes, seconded by M. Cameron. MOTION passed as noted.

Report of the Registrar

T. Goedde announced that the registration for the summer begins on March 2nd, and the fall registration begins on March 9th. Emails to notify the students will go out early next week. The rationale for the two different dates is to make sure that advisors are in the correct session when adding students.

L. Osei asked if students can register themselves online. T. Goedde clarified that some programs do allow students to register themselves such as DPT, MBA, and Education. However, those programs also prohibit international students from registering themselves due to status issues.

Report of the Graduate Student Representative

L. Osei shared the results of the Graduate Student survey that was provided to the February 5th Board of Trustee meeting. Comments from the survey are being sent to the specific programs for review.

T. Dillon announced that the process has begun to begin to look for a new graduate student representative for the next year. The plan is to have the student in place by the spring board meeting in May. Dillon noted that if anyone has suggestions for a student representative to notify him.

Report of the Library Director

B. Schirmer announced that library allocations for this year in most departments have been spent. He also noted that the OhioLink website has been down and may continue to be for a few more weeks. Access to journal issues may take more effort by going to the “Link to the Publisher’s Page” .

Report of the Director of External Academic Affairs

S. Hingson reported that Academic Affairs is awaiting a response regarding a HLC visit to campus to review the Master of Physician Assistant and a request for removal of the stipulations.

S. Hingson also announced that academic calendars have been sent out to the deans for 2009-2010 and 2010-2011. She asked that those be looked at carefully and any changes need to be brought to her attention.

Report of the Director of Grants and Contracts Administration

J. Gear reported that she is currently working with several faculty on various grant projects and collecting information on Professional Science Masters degrees.

A pre- proposal from T. Murphy with the Department of Defense has been sent and the McGregor Fund for the Teaching Academy grant has been sent.

Gear is also holding a Fundamentals of Grant writing presentation on February 23rd at 2:00pm in 225 Davis St. for those interested.

Report of the Graduate Dean

T. Dillon announced that the HLC report went out and awaiting a response regarding a campus visit. The HLC may be looking to Graduate Council to see if it has moved on with the recommendations they gave at prior visits.

Eduventures has been commissioned for three reports. One to review the degree completion programs in business management, criminal justice, and environmental management. Another is a large study to look at online programs as a whole and target current students, alumni, and prospective students to see what the perception of UF is.

T. Dillon has been meeting with faculty to get information out regarding Professional Masters degrees in Science and in Arts. The discussion is how to move in the direction to offer the degrees and to get assistance for possible funding.

T. Dillon has met with J. Leach regarding the IRB information. Federal regulations would like to see a structure in place for the process of IRB documentation. Graduate and Professional Studies will be offering office support in the effort to formalize the process.

Graduate Assistantship applications for faculty to request positions for the 2009-2010 academic year were due on February 13th. The Graduate Student Standards committee will be meeting in the next few weeks to review and approve those positions. At this time there is no anticipated cut in funding for the graduate assistantships for next year.

Committee Reports

Curriculum:

J. Leach noted that the committee has met and have two proposals to bring under new business.

Faculty Standards:

M. Cameron reported that the committee has met to review an additional 11 applications that need to be voted on. The total faculty that has been approved is now 95, 84 were given full and 11 given provisional. T. Dillon noted that there are more applications to review and vote on in the Graduate and Professional Studies office.

Student Standards:

C. Tulley reported in N. Ghose's absence. The committee has met and reviewed several appeals with no major issues.

Admissions and Recruitment:

J. Wolper was absent and there is no report.

Research and Scholarship:

S. Walsh reported the committee had met and is still reviewing the definition of the capstone project. T. Dillon offered assistance to the committee to gather information on how other schools are defining such projects. The committee is also waiting on feedback from the other departments regarding how they define final projects to see if there is some consistency.

OLD BUSINESS

No Report

NEW BUSINESS

J. Leach made a motion, seconded by B. Doyle to approve the deletion of PHRM 851 Pharmacy Practice in Ambulatory/Advanced Community Pharmacy, PHAR 861 Pharmacy Practice Experience in Special Populations and PHAR 871 Pharmacy Practice Experience in Advanced Institutional/General Medicine from the Graduate Catalog. This change does not represent any change in the education or curriculum offered to the students.


Rife called for a vote. MOTION Passed.

J. Leach made a motion, seconded by L. Cummings, to approve the removal of “C-“ from the from the degree requirement list for the Master of Occupational Therapy Traditional and Weekend programs. The “C-“ is listed in error and needs to be deleted from the catalog. The new wording would be “No more than two courses with a grade of “C+” or “C” can be used to meet graduation requirements.”

G. Rife called for a vote. MOTION Passed.

INFORMATION ONLY

There was a motion to adjourn at 4:05 pm.



Dr. Gwynne Rife, Chair

February 23, 2009

Date