

GRADUATE COUNCIL MINUTES

Monday, April 20, 2009

3:30 pm

Council Members:

COB

Nabarun Ghose (A)
Louann Cummings(A)
John Wolper

COE

Mary Cameron
Gwynne Rife
Chris Moser

COHP

Laura Schmelzer
Jean Weaver* (A)
Sharon Walsh

COLA

Christine Tulley
John Leach
Matthew Stolick (A)

COS

Timothy Murphy
Bill Doyle
Mike Edelbrock

Chair: Gwynne Rife

Ex-Officio:

Tony Goedde, Registrar
Tom Dillon, Graduate Dean
Robert Schirmer, Library Director
Grant Wilkinson, Parliamentarian
*Also Faculty Senate Liaison

Heather Riffle, Graduate and Professional Studies
Jill Gear, Director of Grants and Contracts Administration
Sara Hingson, Director of External Academic Affairs (A)
Linda Osei, Graduate Student Representative

Chair, G. Rife, called the meeting to order.

G. Rife asked for a motion to approve the minutes of the March 23rd meeting. T. Murphy made a motion to accept the minutes, seconded by C. Moser. MOTION passed as noted.

Report of the Registrar

T. Goedde announced that registration is complete for current students. He noted that registrations seem to be lower than this same time last year for fall. S. Walsh responded that physical therapy has not finalized registration for their students and may be a reason for the discrepancy. The office is also putting the final checks on degrees for graduation on May 2nd.

Report of the Graduate Student Representative

L. Osei noted that she is working with Dr. Dillon on the graduate student satisfaction survey. The survey is to be emailed to students this week so that the results can be compiled for the next board of trustees meeting. Results will also be shared with the graduate council, as well.

The graduate student representative will be introduced at the next graduate council meeting.

Report of the Library Director

B. Schirmer announced that a consultant is on campus today April 20th and on the 21st to review literacy concerns that Shafer Library may have.

Report of the Director of External Academic Affairs

S. Hingson was absent due to attendance of HLC conference in Chicago. No report.

Report of the Director of Grants and Contracts Administration

J. Gear reported that she is currently working with several faculty on various grant projects and collecting information on Professional Science Masters degrees. A detailed report to look at best practices in development of the degrees will entail ways to engage industries and common courses to cross over disciplines.

Information on the development of an undergraduate research program is being compiled. Pharmacy has a project that will be submitted this week.

Report of the Graduate Dean

T. Dillon has been meeting with faculty to get information out regarding Professional Masters degrees in Science and in Arts. The discussion is how to move in the direction to offer the degrees and to get assistance for possible funding. Also looking at a common non disciplinary core that would be shared professional skills of all majors as part of the degree.

HLC plans to visit campus on May 11 & 12th to look at the removal of the graduate stipulations. Still awaiting final approval of the agenda, but will notify those involved as soon as confirmation is received.

Still awaiting the final approval to move forward with the conversion of the Physician Assistant program to a masters degree from the HLC.

Graduate assistant selections were due in to Graduate and Professional Studies by the 15th of April. Those faculty and students will then be notified this week of the selections and letters will be going out.

Met today with the Library consultant that is visiting campus. The meeting included graduate students and felt that the meeting went very well.

Graduate and Professional Studies will discontinue a full membership with Eduventures for next year. The office will be joining the Online Higher Education Program as a member with access to online workshops, conferences, databases, studies and archives. Joining the full membership consists of also receiving custom reports.

Committee Reports

Curriculum:

J. Leach reported that the committee has met to review several proposals to be brought up under new business.

A discussion of the committee was that should it be their responsibility to review the assessment of a course when approving proposals or if it should be the work of another committee. A proposal will be brought to the next graduate council meeting for a vote.

Faculty Standards:

M. Cameron reported that the committee has met to review and vote on 4 additional applications.

The committee also looked at the guidelines and applications for graduate faculty status. A proposal with those changes will be brought to the next graduate council meeting for a vote.

Student Standards:

N. Ghose was absent. No report.

Admissions and Recruitment:

J. Wolper had no report.

Research and Scholarship:

S. Walsh reported the committee had met to review the feedback from the other departments regarding how they define final projects to see if there is some consistency. A proposal with those changes will be brought to the next graduate council meeting for a vote.

OLD BUSINESS

No Report

NEW BUSINESS

J. Leach made a motion, seconded by Cameron to approve the courses PHAS 658 Senior Seminar I and Research and PHAS 659 Senior Seminar II and Research. The rationale for the addition of these courses is part of a one year transition of students from the bachelors program to a masters degree. A. Koepke noted that at this time the program does not anticipate the need to hire new faculty as part of this transition.

G. Rife called for a vote. MOTION passed.

J. Leach mad a motion, seconded by Doyle to approve the curriculum changes from Master of Physician Assistant Studies (MPAS) to Master of Physician Assistant (MPA) degree program beginning January 2010. The rationale is to offer a distinctive education program that addresses existing content omissions, duplications, higher level of thinking, and optimum number of credit hours as noted in the OBR response report.

Edelbrock asked for clarification on the syllabi for PHAS 618-03, and noted the meaning of the -03. D. Zwytoko noted that the PHAS 618 course is an elective and can be repeated. T. Goedde stated that the topic for the course can be added to the title and the same course number be used. He asked for a friendly amendment to be made to the PHAS 618 syllabi to remove the -03 notation.

G. Rife called for a vote. MOTION passed.

J. Leach made a motion, seconded by M. Cameron to approve the changes to the Master of Arts in Education Reading Endorsement and Master of Arts in Education Reading Emphasis. The rationale for the changes is due to changes in State licensure standards from the ODE (Ohio Department of Education).

M. Cain clarified that an endorsement is added to a current licensure. An emphasis is for a student that needs to have a “masters in field”, this would be important for some school districts in that the teachers are paid more than if they just earn a general master’s degree.

G. Rife called for a vote. MOTION passed.

INFORMATION ONLY

J. Leach noted for information only a change in the admission requirements to applicants of the Master of Physician Assistant Program. Wolper requested that in the future such requests should be reviewed by the graduate admission committee.

T. Murphy asked that an item be added to the next graduate council agenda to look at having a deadline to add a course for graduate students.

There was a motion to adjourn at 4:45 pm.



Dr. Gwynne Rife, Chair

April 27, 2009
Date