

F-1 students must receive authorization before beginning off-campus employment. Curricular Practical Training (CPT) is available to F-1 students who have been lawfully enrolled on a full time basis for at least one academic year (registered for classes for nine months). CPT must be an integral part of an established curriculum.

Who Qualifies for CPT? A student: must have been registered for classes for nine months, must be in F-1 status, must be enrolled on a full-time basis (before completion of studies) and employment must be an integral part of an established curriculum in the student's course of study. Students in IELP are ineligible for CPT.

Duration of CPT CPT employment must be renewed every semester/quarter. Any new employment periods must be updated prior to the ending date of the previous employment period. The student must be registered full time for CPT to be approved for the next session. If the student works full time (over 20 hours) more than 365 days (12 months), that student will lose their Optional Practical Training (OPT). The student can work part-time (20 hours or less) until completion of studies without losing their OPT.

What do you do? Pick up Letter of Eligibility form in the International Admissions and Services office. Once completed, take the Letter of Eligibility form to Career Placement Center. Career Placement will aid you in finding a job and have you fill out paperwork. Once the paperwork is finished we will issue you a new I-20

Remember You can not start working until you have your new I-20 in hand