

**Pay Dates Deadlines 2009**

	<u>Pay dates</u>		<u>Deadline Dates (End of working day)</u>
Thursday	January 15, 2009	Friday	January 2, 2009
Friday	January 30, 2009	Monday	January 19, 2008
Friday	February 13, 2009	Tuesday	February 3, 2009
Friday	February 27, 2009	Tuesday	February 17, 2009
Friday	March 13, 2009	Tuesday	March 3, 2009
Monday	March 30, 2009	Tuesday	March 17, 2009
Wednesday	April 15, 2009	Thursday	April 2, 2009
Thursday	April 30, 2009	Friday	April 17, 2009
Friday	May 15, 2009	Monday	May 4, 2009
Friday	May 29, 2009	Tuesday	May 19, 2009
Monday	June 15, 2009	Tuesday	June 2, 2009
Tuesday	June 30, 2009	Wednesday	June 17, 2009
Wednesday	July 15, 2009	Thursday	July 2, 2009
Thursday	July 30, 2009	Friday	July 17, 2009
Friday	August 14, 2009	Tuesday	August 4, 2009
Friday	August 28, 2009	Tuesday	August 18, 2009
Tuesday	September 15, 2009	Wednesday	September 2, 2009
Wednesday	September 30, 2009	Thursday	September 17, 2009
Thursday	October 15, 2009	Friday	October 2, 2009
Friday	October 30, 2009	Monday	October 19, 2009
Friday	November 13, 2009	Tuesday	November 3, 2009
Monday	November 30, 2009	Tuesday	November 17, 2009
Tuesday	December 15, 2009	Wednesday	December 2, 2009
Wednesday	December 30, 2009	Monday	December 7, 2009 Estimated
		Thursday	December 17, 2009 Actual
Wednesday	December 30, 2009	<b>STUDENT PAYROLL</b>	
		<b>Hours worked 12/1 through 12/11/09</b>	
			December 12, 2009

**FAC/STAFF PAYROLL**

Direct deposit is mandatory. Direct deposit stubs will be put through campus mail the day before payday. Adjunct faculty stubs will be mailed to their home unless they request them through campus mail. For new employees there is a prenote with your bank for direct deposit, therefore your first pay after I receive the direct deposit information, will be in check form and those checks will need to be picked up by you in the Human Resource Office.

**STUDENT PAYROLL**

Payroll through Higher One is mandatory. Please activate your OilerOne Card in order to choose your payroll preference. Pay stubs & checks will be available on pay day at the Information Desk in the AMU.

The above deadlines are for submission of payroll information. These deadlines will be strictly adhered to and will not change unless notified.

Any faculty/staff payroll questions can be directed to Carole Spurgeon at X4871 or Holli Sierra at X5323  
Any student payroll questions can be directed to Kim Stuckey at X4804