

Transfer Credit Policy

Transfer students with 12 or more hours should contact the Undergraduate Admission Office for application materials.

The University of Findlay must receive an official transcript sent directly from each college or university attended by a prospective student. An official high school transcript is needed if the student is enrolled in the first semester of a college/university.

An evaluation of the number of credits and courses accepted for transfer will follow the letter of conditional acceptance for domestic students and the application for international students.

For domestic students, transfer credit is normally granted when courses taken at a post-secondary institution accredited by an approved accrediting agency including MSCHE, NEASC-CIHE, NEASC-CTCI, NCA-HLC, NWCCU, SACS, WASC-ACCJC, WASC-ACSCU are completed with a verifiable grade of “C” or better and are not developmental in nature as defined by The University of Findlay.

For international students, transfer credit is normally granted when courses taken at an approved, as defined by the appropriate governmental body in the international student’s home country (e.g. Ministry of Education), degree-granting post-secondary institution are completed with a verifiable grade of “C” or better and not developmental in nature as defined by The University of Findlay.

The decision regarding the acceptance of credit rests with the Office of the Registrar. Decisions about validation of courses are based on a comparison of syllabi or course descriptions and when the validation is in question, it will revert to the demonstrated student competencies.

Courses completed at a two-year institution are not found to be equivalent to upper-level courses at The University of Findlay. Therefore, transfer credit from a two-year institution will either transfer in as an equivalent to a 100- or 200-level course or will transfer in as an elective.

Course equivalencies from one institution to The University of Findlay are reviewed periodically and are subject to change. Therefore, a student’s transfer evaluation will only become official after he/she enters The University of Findlay and his/her credits have been posted to The University of Findlay transcript. Modifications to a student’s program can only be made with the approval of the appropriate program director.

A student transferring credit from an institution not on the semester system will have his/her transfer credits converted to semester hours. For example, a three quarter hour course transfers as a two semester hour course.

A student applying for transfer admission to The University of Findlay must be in good academic standing at the accredited post-secondary institution which he/she most recently attended or attended prior to application. Good standing generally implies a minimum cumulative GPA of 2.00. A student under academic suspension or dismissal from another institution will not be admitted to Findlay until eligible to return to the former institution. A student may challenge his/her admission status by appealing to the Student Academic Standards Committee.

Students from accredited two-year institutions can transfer a maximum of 62 semester hours of credit. In most cases, the holder of an associate’s degree from an accredited two-year institution will receive junior class status.

International students entering The University of Findlay’s undergraduate program must submit a verified TOEFL score of at least 500 or a verified Academic IELTS score of at least 6.0. International students whose medium of instruction was English at the secondary and/or post-secondary level may apply for exemption from this requirement.

If a student wishes to challenge the transfer credit policy, or the application of the policy, then an appeal must be submitted in writing to the Student Academic Standards Committee. The SASC will review all available information and make the final decision. All appeals must include a statement from the student’s program director.

ARTICULATION AGREEMENTS

The University of Findlay has transfer agreements with a number of institutions for programs in environmental, safety, and occupational health management; language/bilingual multicultural studies, nuclear medicine technology, nursing, business, and education. Institutions include Cecil Community College, Cuyahoga Community College, Front Range Community College, Lorain Community College, James A. Rhodes State College, Marion Technical College, Miami-Dade Community College, Muskingum Area Technical College, University of Northwestern Ohio, Owens Community College, Pennsylvania College of Technology-Penn State, Terra Community College, Lourdes College, and Mount Carmel College of Nursing.

Owens Community College

Special articulation agreements exist between Owens Community College, Findlay Campus, and The University of Findlay in the areas of business, criminal justice, early childhood education, environmental, safety, and occupational health management, and systems analysis.

Special Education

Students attending Bluffton College, Defiance College, Heidelberg College, or Ohio Northern University may take courses at The University of Findlay leading to licensure in the areas of Specific Learning Disabilities and Developmental Handicaps. Students apply these courses toward degrees at their respective colleges/universities.

James A. Rhodes State College

Special articulation agreements exist between James A. Rhodes State College and The University of Findlay in the areas of business administration, criminal justice, early childhood education, nuclear medicine, and systems analysis.