

# CITI Program log in for IRB – Human Subjects training:

Below are the instructions for creating an account and selecting the appropriate training modules. (You can always go back and elect to complete others later)

<https://about.citiprogram.org/en/homepage/>

1) Click “Register” button at the top of the page (unless you have a CITI log in from a previous institution)



2) Select your Organization Affiliation. Type “Findlay” and the University of Findlay should show.

3) Check the box to Agree to the terms and privacy policy

4) Check the box to Affirm that you are affiliated with The University of Findlay

5) Click the box to continue to create your CITI program username/password

CITI - Learner Registration

Steps: **1** 2 3 4 5 6 7

Select Your Organization Affiliation

This option is for persons affiliated with a CITI Program subscriber organization.

To find your organization, enter its name in the box below, then pick from the list of choices provided. 🗨

The University of Findlay

The University of Findlay only allows the use of a CITI Program username/password for access. You will create this username and password in step 2 of registration.

I AGREE to the [Terms of Service](#) and [Privacy Policy](#) for accessing CITI Program materials.

I affirm that I am an affiliate of The University of Findlay.

[Continue To Create Your CITI Program Username/Password](#)

- 6) Enter your name and email address. Continue to Step 3
- 7) Create a username and password to access the CITI site. This is so you can start and stop trainings, and retrieve certificates at a later date. Continue to Step 4
- 8) enter Country of Residence. Continue to Step 5.
- 9) You may skip this section on earning optional CEU's. They may be purchased separately. Continue to Step 6.

**Step 6. Select Curriculum section:**

- 10) You should focus on the section **Human Subjects Research**.



## Question 1

### Human Subjects Research

Please choose one learner group below based on your role and the type of human subjects activities you will conduct. You will be enrolled in the Basic Course for that group.

- Biomedical Research Investigators: Choose this group to satisfy CITI training requirements for Investigators and staff involved primarily in Biomedical research with human subjects.
- Social & Behavioral Research Investigators: Choose this group to satisfy CITI training requirements for Investigators and staff involved primarily in Social and Behavioral research with human subjects.
- Research with data or laboratory specimens- ONLY: No direct contact with human subjects.
- IRB Members: This Basic Course is appropriate for IRB or Ethics Committee members.
- Not at this time.

- 11) Check the box for the appropriate type of human subject's activities you will conduct. The options are either Biomedical Research Investigators or Social & Behavioral Research Investigators.

**\*\*Choose the module that pertains to your subject area or required by your college. If you are unsure check with your PI.**

- 12) You can skip question 2, question 3, and question 4. As well as the sections pertaining to animal research. (these modules can be added later if needed or required by your PI)

You do not need to try to complete the training in one sitting. With your login, you do have the ability to stop and return later to finish where you left off.

Reach out to [irb@findlay.edu](mailto:irb@findlay.edu) if you have any questions or issues accessing the CITI program site.