|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Criterion** | **Exceeds Expectations**  **(5 points)** | **Meets Expectations**  **(3 points)** | **Below Expectations**  **(1 points)** | **Information not provided at all**  **0 points** | **Score** |
| **Position Description** | Applicant addressed **all** of the duties from the position description:  **TA** Teaching related activities:  **\*** providing specific information  **\*** drafting replies to inquiries  **\*** advanced accounting  **\*** related business process tasks in addition to lab or work group sessions focused on the application of course materials  **\*** applying a template and grading assignments for accuracy and completeness  **\*** Assessing performance or progress | Applicant addressed **some** of the duties from the position description:  **TA** Teaching related activities:  **\*** providing specific information  **\*** drafting replies to inquiries  **\*** advanced accounting  **\*** related business process tasks in addition to lab or work group sessions focused on the application of course materials  **\*** applying a template and grading assignments for accuracy and completeness  **\*** Assessing performance or progress | Applicant **did not** address of the duties from the position description:  **TA** Teaching related activities:  **\*** providing specific information  **\*** drafting replies to inquiries  **\*** advanced accounting  **\*** related business process tasks in addition to lab or work group sessions focused on the application of course materials  **\*** applying a template and grading assignments for accuracy and completeness  **\*** Assessing performance or progress | NA  IDK  No information |  |
| **Criterion** | **Exceeds Expectations**  **(5 points)** | **Meets Expectations**  **(3 points)** | **Below Expectations**  **(1 points)** | **Information not provided at all**  **0 points** | **Score** |
| **Competencies Related to Position Description** | Applicant addressed **all** of the NACE competencies related to the position description with clear descriptions *(by either describing the specific competency required for the position or stating a specific competency is not required of the position)*:  **\*** Tasks require critical thinking and  **\*** Tasks require problem solving  **\*** Tasks require effective oral and written communication.  **\*** Speaks to the need for teamwork and collaboration.  **\*** Use of digital technology to solve problems, complete tasks, and accomplish goals.  **\*** Professionalism and strong work ethic  **\*** Career management in identifying and articulating one’s skills, strengths, knowledge, and experiences relevant to the position. **\*** Demonstrates global and intercultural fluency to interact respectfully with all people.  **\*** Perform as a leader to achieve goals as well as describe supervision and feedback. | Applicant addressed **some** of the NACE competencies related to the position description with clear descriptions *(by either describing the specific competency required for the position or stating a specific competency is not required of the position)*:  **\*** Tasks require critical  thinking and  **\*** Tasks require problem solving  **\*** Tasks require effective oral and written communication.  **\*** Speaks to the need for teamwork and collaboration.  **\*** Use of digital technology to solve problems, complete tasks, and accomplish goals.  **\*** Professionalism and strong work ethic  **\*** Career management in identifying and articulating one’s skills, strengths, knowledge, and experiences relevant to the position. **\*** Demonstrates global and intercultural fluency to interact respectfully with all people.  **\*** Perform as a leader to achieve goals as well as describe supervision and feedback. | Applicant **did not** address the NACE competencies related to the position description or address **some** however descriptions were unclear *(by either describing the specific competency required for the position or stating a specific competency is not required of the position)*:  **\*** Tasks require critical thinking and  **\*** Tasks require problem solving  **\*** Tasks require effective oral and written communication.  **\*** Speaks to the need for teamwork and collaboration.  **\*** Use of digital technology to solve problems, complete tasks, and accomplish goals.  **\*** Professionalism and strong work ethic  **\*** Career management in identifying and articulating one’s skills, strengths, knowledge, and experiences relevant to the position. **\*** Demonstrates global and intercultural fluency to interact respectfully with all people.  **\*** Perform as a leader to achieve goals as well as describe supervision and feedback. | NA  IDK  No information |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Criterion** | **Exceeds Expectations**  **(5 points)** | **Meets Expectations**  **(3 points)** | **Below Expectations**  **(1 points)** | **Information not provided at all**  **0 points** | **Score** |
| **Benefit to the Student** | Applicant included a **clear and detailed** description of how the assistantship will benefit the student that matches the position description. | Applicant included a **brief/general** **description** of how the assistantship will benefit the student that matches the position description. | Applicant provided an **unclear** description of how the assistantship will benefit the student and does not clearly match the position description. |  |  |
| **Criterion** | **Exceeds Expectations**  **(5 points)** | **Meets Expectations**  **(3 points)** | **Below Expectations**  **(1 points)** | **Information not provided at all**  **0 points** | **Score** |
| **Benefit to Faculty, Department, College, and University** | Applicant included a description of how the assistantship will benefit **all** of the following: faculty, department, college, and university and connects to the “big 8” goals. | Applicant included a description of how the assistantship will benefit **some** of the following: Faculty, department, college, or university and connects to the “big 8” goals. | Applicant **did not** include a description of how the assistantship will benefit the following: faculty, department, college, or university and connects to the “big 8” goals. |  |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Criterion** | **Exceeds Expectations**  **(5 points)** | | **Meets Expectations**  **(3 points)** | **Below Expectations**  **(1 points)** | **Information not provided at all**  **0 points** | **Score** |
| **Evaluation of Student Performance** | | Applicant included an explanation of the method(s) of evaluation that will be used for activities defined in this rubric **and** the consequences if these parameters are not met. | Applicant included 2 of the 3 items: an explanation of the method(s) of evaluation that will be used for activities defined in this rubric, a copy of the evaluation, **and/or** the consequences if these parameters are not met. | Applicant included an explanation of the method of evaluation that will be used for activities defined in this rubric, but did not include a copy of the evaluation or speak to the consequences if these parameters are not met. (Essentially, applicant only spoke to 1 of the 3 requirements) | Applicant did not explain method of evaluation, provide a copy of the evaluation, or speak to the consequences if parameters are not met. |  |