**Graduate Teaching Assistant Rubric**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Criterion** | **Exceeds Expectations** **(5 points)** | **Meets Expectations** **(3 points)** | **Below Expectations** **(1 points)** | **Information not provided at all****0 points** |
| **Position Description** | Applicant addressed **all** the duties from the position description: **TA** Teaching related activities:**\*** Providing specific information**\*** Drafting replies to inquiries**\*** Advanced accounting**\*** Related business process tasks in addition to lab or work group sessions focused on the application of course materials**\*** Applying a template and grading assignments for accuracy and completeness**\*** Assessing performance or progress | Applicant addressed **some** of the duties from the position description: **TA** Teaching related activities:**\*** Providing specific information**\*** Drafting replies to inquiries**\*** Advanced accounting**\*** Related business process tasks in addition to lab or work group sessions focused on the application of course materials**\*** Applying a template and grading assignments for accuracy and completeness**\*** Assessing performance or progress | Applicant **did not** address of the duties from the position description: **TA** Teaching related activities:**\*** Providing specific information**\*** Drafting replies to inquiries**\*** Advanced accounting**\*** Related business process tasks in addition to lab or work group sessions focused on the application of course materials**\*** Applying a template and grading assignments for accuracy and completeness**\*** Assessing performance or progress | NAIDKNo information |
| **Competencies Related to Position Description** | Applicant addressed **all** the NACE competencies related to the position description with clear descriptions *(by either describing the specific competency required for the position or stating a specific competency is not required of the position)*: **\*** Tasks require critical thinking and **\*** Tasks require problem solving **\*** Tasks require effective oral and written communication. **\*** Speaks to the need for teamwork and collaboration.**\*** Use of digital technology to solve problems, complete tasks, and accomplish goals. **\*** Professionalism and strong work ethic**\*** Career management in identifying and articulating one’s skills, strengths, knowledge, and experiences relevant to the position. **\*** Demonstrates global and intercultural fluency to interact respectfully with all people. **\*** Perform as a leader to achieve goals as well as describe supervision and feedback. | Applicant addressed **some** of the NACE competencies related to the position description with clear descriptions *(by either describing the specific competency required for the position or stating a specific competency is not required of the position)*: **\*** Tasks require criticalthinking and **\*** Tasks require problem solving **\*** Tasks require effective oral and written communication. **\*** Speaks to the need for teamwork and collaboration.**\*** Use of digital technology to solve problems, complete tasks, and accomplish goals. **\*** Professionalism and strong work ethic**\*** Career management in identifying and articulating one’s skills, strengths, knowledge, and experiences relevant to the position. **\*** Demonstrates global and intercultural fluency to interact respectfully with all people. **\*** Perform as a leader to achieve goals as well as describe supervision and feedback. | Applicant **did not** address the NACE competencies related to the position description or address **some** however descriptions were unclear *(by either describing the specific competency required for the position or stating a specific competency is not required of the position)*: **\*** Tasks require critical thinking and **\*** Tasks require problem solving **\*** Tasks require effective oral and written communication. **\*** Speaks to the need for teamwork and collaboration.**\*** Use of digital technology to solve problems, complete tasks, and accomplish goals. **\*** Professionalism and strong work ethic**\*** Career management in identifying and articulating one’s skills, strengths, knowledge, and experiences relevant to the position. **\*** Demonstrates global and intercultural fluency to interact respectfully with all people. **\*** Perform as a leader to achieve goals as well as describe supervision and feedback. | NAIDKNo information |
| **Benefit to the Student** | Applicant included a **clear and detailed** description of how the assistantship will benefit the student by enabling a supportive learning environment that promotes student success and belonging and improves retention (Strategic Goal 1) and providing deeply impactful experiential learning at multiple points in a student’s educational experience (Strategic Goal 3). | Applicant included a **brief/general** **description** of how the assistantship will benefit the student by enabling a supportive learning environment that promotes student success and belonging and improves retention (Strategic Goal 1) and providing deeply impactful experiential learning at multiple points in a student’s educational experience (Strategic Goal 3). | Applicant provided an **unclear** description of how the assistantship will benefit the student by enabling a supportive learning environment that promotes student success and belonging and improves retention (Strategic Goal 1) and providing deeply impactful experiential learning at multiple points in a student’s educational experience (Strategic Goal 3).. | NAIDKNo information |
| **Benefit to Faculty, Department, College, and University** | Applicant included a description of how the assistantship will benefit **all** the following: faculty, department, college, and university and connects to the strategic goals, specifically providing support and development for faculty and staff to grow and thrive, and to support exceptional learning (Strategic Goal 2) and implementing strategies at the college, program, course, and individual faculty level to assist students in navigating their learning journey with enthusiasm and passion (Strategic Goal 4). | Applicant included a description of how the assistantship will benefit **some** of the following: Faculty, department, college, or university and connects to the strategic goals providing support and development for faculty and staff to grow and thrive, and to support exceptional learning (Strategic Goal 2) and implementing strategies at the college, program, course, and individual faculty level to assist students in navigating their learning journey with enthusiasm and passion (Strategic Goal 4). | Applicant **did not** include a description of how the assistantship will benefit the following: faculty, department, college, or university and connects to the strategic goals providing support and development for faculty and staff to grow and thrive, and to support exceptional learning (Strategic Goal 2) and implementing strategies at the college, program, course, and individual faculty level to assist students in navigating their learning journey with enthusiasm and passion (Strategic Goal 4). | NAIDKNo information |
| **Evaluation of Student Performance** | Applicant included an explanation of the method(s) of evaluation that will be used for activities defined in this rubric **and** the consequences if these parameters are not met. | Applicant included 2 of the 3 items: an explanation of the method(s) of evaluation that will be used for activities defined in this rubric, a copy of the evaluation, **and/or** the consequences if these parameters are not met. | Applicant included an explanation of the method of evaluation that will be used for activities defined in this rubric but did not include a copy of the evaluation or speak to the consequences if these parameters are not met. (Essentially, applicant only spoke to 1 of the 3 requirements) | Applicant did not explain method of evaluation, provide a copy of the evaluation, or speak to the consequences if parameters are not met. |