## **Faculty Development Proposal Evaluation Rubric**

Criterion	Exceeds Expectations (5 points)	Meets Expectations	Below Expectations
A -4::4	(5 points)	(3 points)	(1 points)
Activity	Applicant selected the	Applicant stated the	Applicant selected a
Priority	project is a presentation	project is attendance	presentation, original
	and/or original research	and/or participation and	research, attendance,
	expenses <u>and</u> submitted	submitted appropriate	and/or participation but
	appropriate evidence.	evidence.	did not submit
Destant	A 1' ( 11 1.1)	A 1' ( 11 1 1	appropriate evidence.
Project	Applicant addressed <u>all</u>	Applicant addressed <b>some</b>	Applicant did not
Description	of the project description	of the project description	address the project
	requirements: clearly	requirements: clearly	description requirements:
	described/explained	described/explained	clearly
	project, event, or activity	project, event, or activity	described/explained
	(what, where, when, etc.)	(what, where, when, etc.)	project, event, or activity
	and provided, as	and provided, as	(what, where, when, etc.)
	attachments below, any	attachments below, any	and provided, as
	relevant supporting	relevant supporting	attachments below, any
	literature that would be	literature that would be	relevant supporting
	useful to the Faculty	useful to the Faculty	literature that would be
	Development Committee	Development Committee	useful to the Faculty
	in determining the type	in determining the type	Development Committee
	and merit of that project,	and merit of that project,	in determining the type
	event, or activity.	event, or activity.	and merit of that project,
			event, or activity.
Rationale	Applicant addressed <u>all</u>	Applicant addressed <b>some</b>	Applicant did not
	of the project description	of the project description	address the project
	requirements: include a	requirements: include a	description requirements:
	clear explanation of how	clear explanation of how	include a clear
	your activity, event, or	your activity, event, or	explanation of how your
	project supports your	project supports your	activity, event, or project
	professional	professional development	supports your
	development (teaching,	(teaching, research,	professional development
	research, licensure, etc.).	licensure, etc.).	(teaching, research,
			licensure, etc.).
Strategic	Applicant addressed <u>all</u>	Applicant addressed <b>some</b>	Applicant did not
Goals	of the strategic goals	of the strategic goals	address the strategic
	requirements: identify	requirements: identify and	goals requirements:
	and provide a detailed	provide a detailed	identify and provide a
	explanation of how your	explanation of how your	detailed explanation of
	activity, event, or project	activity, event, or project	how your activity, event,
	aligns with the	aligns with the	or project aligns with the
	university's eight	university's eight strategic	university's eight
	strategic goals (select as	goals (select as many as	strategic goals (select as

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	many as apply).	apply).	many as apply).
Expenses	Applicant addressed all	Applicant addressed <b>some</b>	Applicant did not
	of the expense	of the expense	address the expense
	requirements: identify	requirements: identify and	requirements: identify
	and provide	provide documentation for	and provide
	documentation for the	the cost of registration,	documentation for the
	cost of registration,	travel, hotel, meal, and	cost of registration,
	travel, hotel, meal, and	other expenses.	travel, hotel, meal, and
	other expenses.		other expenses.
College	Applicant addressed <u>all</u>	Applicant addressed <b>some</b>	Applicant did not
Funds	of the college funds	of the college funds	address the college funds
	requirements: identify	requirements: identify and	requirements: identify
	and provide a detailed	provide a detailed	and provide a detailed
	explanation for how your	explanation for how your	explanation for how your
	college funds will be	college funds will be used	college funds will be
	used for your activity,	for your activity, event, or	used for your activity,
	event, or project or how	project or how your	event, or project or how
	your college funds have	college funds have already	your college funds have
	already been used.	been used.	already been used.

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