

Faculty Development Proposal Evaluation Rubric

Criterion	Exceeds Expectations (5 points)	Meets Expectations (3 points)	Below Expectations (1 points)
Activity Priority	Applicant selected the project is a presentation and/or original research expenses and submitted appropriate evidence.	Applicant stated the project is attendance and/or participation and submitted appropriate evidence.	Applicant selected a presentation, original research, attendance, and/or participation but did not submit appropriate evidence.
Project Description	Applicant addressed all of the project description requirements: clearly described/explained project, event, or activity (what, where, when, etc.) and provided, as attachments below, any relevant supporting literature that would be useful to the Faculty Development Committee in determining the type and merit of that project, event, or activity.	Applicant addressed some of the project description requirements: clearly described/explained project, event, or activity (what, where, when, etc.) and provided, as attachments below, any relevant supporting literature that would be useful to the Faculty Development Committee in determining the type and merit of that project, event, or activity.	Applicant did not address the project description requirements: clearly described/explained project, event, or activity (what, where, when, etc.) and provided, as attachments below, any relevant supporting literature that would be useful to the Faculty Development Committee in determining the type and merit of that project, event, or activity.
Rationale	Applicant addressed all of the project description requirements: include a clear explanation of how your activity, event, or project supports your professional development (teaching, research, licensure, etc.).	Applicant addressed some of the project description requirements: include a clear explanation of how your activity, event, or project supports your professional development (teaching, research, licensure, etc.).	Applicant did not address the project description requirements: include a clear explanation of how your activity, event, or project supports your professional development (teaching, research, licensure, etc.).
Strategic Goals	Applicant addressed all of the strategic goals requirements: identify and provide a detailed explanation of how your activity, event, or project aligns with the university's eight strategic goals (select as	Applicant addressed some of the strategic goals requirements: identify and provide a detailed explanation of how your activity, event, or project aligns with the university's eight strategic goals (select as many as	Applicant did not address the strategic goals requirements: identify and provide a detailed explanation of how your activity, event, or project aligns with the university's eight strategic goals (select as

	many as apply).	apply).	many as apply).
Expenses	Applicant addressed <u>all</u> of the expense requirements: identify and provide documentation for the cost of registration, travel, hotel, meal, and other expenses.	Applicant addressed <u>some</u> of the expense requirements: identify and provide documentation for the cost of registration, travel, hotel, meal, and other expenses.	Applicant <u>did not</u> address the expense requirements: identify and provide documentation for the cost of registration, travel, hotel, meal, and other expenses.
College Funds	Applicant addressed <u>all</u> of the college funds requirements: identify and provide a detailed explanation for how your college funds will be used for your activity, event, or project or how your college funds have already been used.	Applicant addressed <u>some</u> of the college funds requirements: identify and provide a detailed explanation for how your college funds will be used for your activity, event, or project or how your college funds have already been used.	Applicant <u>did not</u> address the college funds requirements: identify and provide a detailed explanation for how your college funds will be used for your activity, event, or project or how your college funds have already been used.