

Bachelor's to PharmD Program Agreement

Between

The University of Findlay and

Bowling Green State University

This Bachelor of Science in Applied Health Sciences and Doctor of Pharmacy Degree Program Agreement, referred to herein as "the program," is entered into between The University of Findlay (UF) on behalf of the University's College of Pharmacy, and Bowling Green State University (BGSU), collectively referred to as the "Parties," and is effective on the date when signed by all parties.

WHEREAS, a central element of UF's College of Pharmacy's mission endeavors to provide pharmacy education in a diverse, supportive, student-centered environment that engages a collaborative practice of pharmacy care and related health disciplines; and

WHEREAS, BGSU has the responsibility to educate and facilitate appropriate career pathways for students enrolled in undergraduate programs of study; and

WHEREAS, the Parties have a shared interest in providing guidance and improving access for qualified students to UF's Doctor of Pharmacy degree program;

WHEREAS, BGSU and UF form a cooperative relationship through this Agreement by assisting qualified BGSU undergraduate students to earn a Bachelor of Science in Applied Health Sciences degree (BAHS) from BGSU and simultaneously complete the first four years of the Doctor of Pharmacy degree (PharmD) from UF.

WHEREAS, UF in collaboration with BGSU will establish a seamless matriculation pathway for qualified students as outlined below, beginning with the 2020-2021 academic year. Qualified students admitted to BGSU may apply for admission to UF's College of Pharmacy via a Bachelor's to PharmD Degree Program. Through this Agreement and by the following attached curriculum guide (Appendix A), BGSU students may earn a Bachelor of Science in Applied Health Sciences degree from BGSU within four years and a Doctor in Pharmacy from UF within six total years.

NOW THEREFORE, it is understood and agreed to by the parties the following:

A. POLICY

1. Bachelor's to PharmD Degree Program. BGSU and UF for themselves, their successors, and assignees do hereby agree to launch the program in the 2020-2021 academic year, whereby BGSU will offer and confer the BAHS, and UF will offer and confer the Doctor of Pharmacy upon students who successfully complete the requirements of both degree programs. For purposes of facilitating the program, BGSU will serve as the home school for the program, administer the financial aid and count students in its IPEDS data according to the rules and

regulations of IPEDS until the BGSU BAHS degree is conferred. UF will serve as the host school for the completion of the PharmD degree post completion of the BAHS (typically years P5-P6), thereby counting students in its IPEDS data according to the rules and regulations of IPEDS. Both parties acknowledge and agree that: (i) program students who are admitted and enrolled in the BGSU BAHS will also be admitted and co-enrolled in UF while completing the P3 and P4 course curriculum; (ii) students will be admitted to the program in accordance with the provisions of Sections 3 and 4; and (iii) students will remain officially enrolled at both institutions while enrolled in the program. The program will extend through the completion of the bachelor's degree program at BGSU. After completion of the BAHS, the student will no longer be enrolled in BGSU and University of Findlay will be the host school through the completion of the PharmD. No more than 20 students will be admitted annually to the program.

2. Enrollment at BGSU

- a. Students must meet admission criteria established by BGSU for acceptance into the Bachelor of Science in Applied Health Sciences program.
- b. Students participating in the program should take the classes as outlined within the transfer guide (Appendix A) to ensure UF's Doctor of Pharmacy pre-professional coursework is completed prior to transitioning to UF's program.

3. Gaining Acceptance into the Bachelor's to PharmD Degree Program

- a. Students admitted to the Applied Health Sciences program may apply for admission to UF's College of Pharmacy. Admission into UF's College of Pharmacy may occur on a rolling cycle any time from the start (directly from high school) or during the first two years of undergraduate coursework, with the application process for differing points of entry described in Appendix B.
- b. After the application is received and reviewed, qualifying students will be invited by the UF College of Pharmacy to interview and complete an admission essay.
- c. Once the interview and admission essay are complete and reviewed, admission will be offered. Entry into the first-professional year (P3) of UF's six-year Doctor of Pharmacy degree program; however, is contingent upon successful completion of all academic and non-academic requirements.
- d. Students in the program will be required to pay an enrollment deposit to UF's College of Pharmacy. The enrollment deposit must be paid by May 1st of the summer prior to matriculation into the first professional year at UF (P3). If the enrollment deposit is not received by this date, a seat in UF's College of Pharmacy cannot be guaranteed.

4. Transition from BGSU to UF's College of Pharmacy

- a. Matriculation to the P3 year at UF will occur for students who successfully complete the Pre-Professional CORE of the Applied Health Sciences degree at BGSU and fulfill other progression requirements for UF's College of Pharmacy outlined in the UF catalog and Pharmacy Student Handbook.
 - 1) College-level coursework completed prior to enrollment at BGSU and accepted

- by BGSU in fulfillment of the requirements for the B.S. in Applied Health Sciences degree will be acceptable for this purpose.
- 2) Through this Agreement and by the following attached transfer guide (Appendix A), BGSU students may earn a Bachelor of Science in Applied Health Sciences degree from BGSU within four years and a Doctor in Pharmacy from UF within six total years.
- b. UF will identify acceptable prerequisites to matriculate into the P3 year including:
 - 1) Completion of approved BGSU courses (Appendix A) and matriculation in the B.S. in Applied Health Sciences degree.
 - 2) Fulfillment of all admission and progression requirements and standards as defined by UF for matriculation into the first-professional year (P3) of UF's Doctor of Pharmacy degree program.
 - c. At the completion of all of UF's College of Pharmacy pre-professional degree requirements at BGSU and just prior to the beginning of P3 courses, program students who are admitted into UF's Doctor of Pharmacy degree program will participate in a mandatory orientation session.
 - 1) Students will be subject to the UF Undergraduate Catalog in effect at the time of admission to the program, which may pre-date the time of co-enrollment at UF.
5. BGSU Students Not Admitted into the Program. Any additional BGSU students who meet UF's Doctor of Pharmacy admission requirements and who are not program students, will be considered for admission based on the number of seats available in the first-professional year (P3) of UF's six-year Doctor of Pharmacy program and will follow the standard transfer admission process at UF.
 6. Professional Development Opportunities. Program students at BGSU may participate in pre-pharmacy professional development opportunities available at UF. Some participation, such as membership in student pre-pharmacy organizations, may be limited until matriculation.
 7. Program Resources. BGSU agrees to provide the physical facilities, faculty, administrative support, equipment, supplies, and other resources necessary to provide the students enrolled in the program with general education and support courses (e.g., natural sciences, mathematics, humanities, social sciences - both required and elective), which shall consist of a minimum of 61 semester credit hours. Tutoring and related learning resources for general education and support courses shall be available to program students under the same conditions applicable to all BGSU students. UF agrees to provide the physical facilities, pharmacy faculty and staff, administrative support, equipment, supplies, and other resources necessary to provide the students enrolled in the program with the necessary pharmacy courses, which shall consist of a minimum of 61 semester credit hours. Tutoring and related learning resources for pharmacy elective courses shall be available to program students under the same conditions applicable to non-program UF students. The parties agree that they will provide classroom and office facilities at no charge to each other for use in the program as may be reasonably required to facilitate its operation, so long as such use does not

unreasonably interfere with that party's programs and services that are not related to the program. The faculty, staff, and students of each party involved with or enrolled in the program may use the library, tutoring, and other related learning resources, and attend cultural events of the other party.

8. Students of Both Parties. Following matriculation into the P3 year of the pharmacy program, BGSU and UF agree that, for purposes of the program, students will be co-enrolled at BGSU and UF through completion of the BAHS. BGSU and UF will each maintain records for their respective degree program. The parties further agree, that each party will accept and give full credit for all program courses, which students enrolled in the program have completed and passed according to program requirements at BGSU or UF, as applicable. Once co-enrolled at BGSU and UF, the parties will inform students enrolled in a program course that they are subject to the academic and disciplinary rules of BGSU's and UF's student codes of conduct, policies, and procedures. Any violations of such codes, policies, or procedures may constitute cause to discipline or sanction a student at BGSU's and/or UF's discretion. The Dean of the College of Pharmacy at UF and the Dean of Health and Human Services at BGSU will be informed of student infractions and will coordinate the application of appropriate policies and procedures related to such infractions. Both institutions agree to collaborate and share data for institutional reporting requirements, including Title IX and Clery Act reporting requirements.
9. Sexual Harassment and Discrimination. The Parties agree that program faculty and administrators will be trained in their responsibilities to prevent and address sexual harassment and discrimination. The Parties further agree that program faculty and administrators will be required to report potential harassment and discrimination that involves students within the program to the Title IX Coordinators for both BGSU and UF immediately upon notice of prohibited conduct or allegations thereof. The Coordinators will collaborate to resolve allegations promptly and equitably under the Parties' Title IX policies, and to provide supportive measures designed to ensure continuing access to the program as appropriate. When appropriate, the Parties may conduct concurrent investigations under their respective policies. The Parties will share all information they acquire during investigations, subject to the Parties' student and employee privacy policies, and State and Federal laws and regulations. If an investigation results in a finding of responsibility, the Parties will take actions eliminate the harassment, prevent its recurrence, and remedy its effects. Such actions may include restorative remedies for those aggrieved, as well as disciplinary remedies against the violator—up to and including removal from the program.
10. Standards of the Program. The program shall be operated in conformity with all applicable laws, rules, regulations, and accreditation standards, including, but not limited to, the requirements of the State of Ohio Department of Higher Education and the Higher Learning Commission. BGSU and UF shall each have complete oversight and accountability for those aspects or components of the program for which it is the lead institution, including curriculum

requirements, course content and credit, degree requirements, and faculty qualifications.

11. Curriculum. Both BGSU and UF have prepared and shall maintain, so long as the program is in full force and effect, a complete curriculum for the program. The curriculum for the program has been and will continue to be developed in accordance with usual academic procedures, processes, and guidelines of BGSU and UF. Periodically, BGSU and UF shall each review the program curriculum, via the Dean of the College of Pharmacy or designee at UF and the Dean of Health and Human Services at BGSU, to confirm that the program curriculum continues to meet the standards of, and is in accordance with, procedures and policies of BGSU and UF, as well as applicable accreditation regulations and guidelines. The curriculum and requirements of the program will be revised in the following manner: (a) general education requirements will be proposed and evaluated in a collaborative manner by UF and BGSU; (b) pharmacy degree requirements will be proposed by UF; and (c) UF will propose support courses in collaboration with BGSU. Other revisions will be determined jointly by the parties.

12. Evaluation of Student Performance. Periodic evaluation of student performance is an integral part of the program and is the responsibility of both BGSU and UF. Accordingly, BGSU and UF shall establish criteria for the evaluation of student performance and progress within their respective areas of responsibility. A program for academic advising for all students in the program shall be provided by BGSU and UF. Modifications in evaluation or advising program requirements shall be determined via the Dean of the College of Pharmacy or designee at UF and the Dean of the College of Health and Human Services at BGSU.

13. Student Records. BGSU and UF will each maintain records for their respective degree program within the program: the BAHS will be maintained by BGSU and the Doctor of Pharmacy will be maintained by UF. Both parties shall maintain all records necessary to comply with accreditation and other requirements related to the program, including, without limitation, application for admission and academic records of each student enrolled in the program. Courses and credits earned by students in the program shall be posted to student transcripts and maintained in perpetuity in accordance with normal practices of BGSU and UF. Both BGSU and UF will maintain complete and accurate records of their recruiting and other activities relating to the program. Students in the program shall be informed that BGSU and UF have access to each student's complete record, regardless of where the information resides. All student records shall be available for use by authorized employees of the other party upon reasonable notice during normal working hours and subject to the Family Educational Rights and Privacy Act ("FERPA") and other applicable privacy laws. BGSU and UF recognize the need to respect sensitive information and agree to only share and/or distribute information that is essential to the effective operation of the program and agree to provide such information only to those employees and/or agents with whom it is essential for such information to be shared. Students in the program will need to sign a release permitting such information sharing.

between BGSU and UF.

14. Tuition and Fee Reimbursement. BGSU and UF agree that tuition and fees for the program shall be set by BGSU. BGSU will bill and collect all tuition and fees pertaining to the program until the BAHS has been conferred. BGSU will reimburse UF for P3 and P4 course instruction provided to program students on an academic semester basis, no later than day 28 of UF's academic semester, such reimbursement being based on the following formula:
 - a. Tuition: The full-time equivalent (FTE) number of BGSU program students (total student credit hours on day 28 or 40% completion of the semester as defined by UF semester start dates divided by 18) instructed by UF faculty in an academic semester multiplied by 144% of BGSU's tuition for program students, plus
 - b. General Fees: Any UF courses taught on the UF campus by UF faculty, BGSU shall reimburse the full-time equivalent number (FTE) of program students (total student credit hours on day 28 or 40% completion of the semester divided by 18) times the usual UF general fees as stated in UF's charges and fee schedule, plus
 - c. Special Course Fees: Special course fees for individual UF courses as stated on the current UF Course Schedule will be billed and collected by BGSU and reimbursed to UF.
15. Operating Costs. All direct and indirect operating costs associated with the program will be the responsibility of the party incurring the expense, except for common program costs as provided hereinafter. Direct costs are those that relate specifically to the program. Indirect costs are those costs that both parties have had and will continue to incur as a result of other programs and services traditionally provided (i.e., financial aid). Common program costs include, but are not limited to, preparation of common brochures, marketing costs, consultants, and legal fees (to the extent such legal costs pertain to services provided with respect to issues common to both parties) and will be paid one-half (1/2) by BGSU and one-half (1/2) by UF unless otherwise agreed upon. BGSU and UF will need to agree on such costs prior to them being incurred by either party.

B. ADVISING

1. BGSU and UF will provide advising services for interested students.
2. BGSU will provide students with advising materials, including the specific admission, course, and GPA requirements for the program.

C. MARKETING AND RECRUITMENT

1. BGSU will provide UF with marketing material necessary to advertise and promote the partnership for the program. BGSU will seek approval from UF prior to official production and distribution of marketing materials.
2. UF will seek approval from BGSU for any marketing materials produced by UF.

3. Upon execution of this Agreement, each party to it may publicize the program.
4. UF's name or trademark (including names of academic programs, departments, athletic teams or any recognized club and organization affiliated with UF) may not be used without prior express written permission from UF Office of Marketing and Communication. To obtain this permission, submit a written request, along with print-ready proofs via email (preferable) to the Assistant Vice President of Enrollment Management and Marketing.
5. BGSU's name or trademark (including names of academic programs, departments, athletic teams or any recognized club and organization affiliated with BGSU) may not be used without prior express written permission from the BGSU Office of Marketing and Communication. To obtain this permission, submit a written request with print-ready proofs via email (preferable) to the Office of Marketing and Communication.
6. BGSU, for purposes of marketing and recruitment, will allow UF's Office of Admission staff and faculty representatives to visit campus to meet with prospective students to discuss the College of Pharmacy, entrance requirements, financial aid, and other related enrollment information regarding the program.
7. BGSU, for the purposes of marketing and recruitment, will allow UF's staff and faculty to visit BGSU at least annually to provide a review of UF's Pharmacy Degree Program requirements and updates with members of the Office of Admission from BGSU and their faculty representatives.
8. BGSU shall have the exclusive authority to determine any entrance criteria for students seeking admission to BGSU.

D. STUDENT FINANCIAL AID AND IPEDS REPORTING

1. BGSU will have the responsibility to administer all financial aid for program students for the duration of the co-enrollment. Once program students complete the program (graduate from BGSU) or leave the program and continue in the Pharmacy program at UF, UF will have the responsibility to administer all financial aid and follow all federal reporting guidelines. UF and BGSU will coordinate in reporting student financial aid data and, when necessary, resolve issues that may arise. BGSU and UF will follow federal guidelines in reporting to the Integrated Postsecondary Education Data System (IPEDS). BGSU will report program students in their IPEDS Federal Student Aid survey. When students are taking classes at UF and there is a disconnect between enrollment and aid reporting, UF will include a note in the context box of their IPEDS Federal Student Aid survey to explain that UF's student count includes students who are officially enrolled at UF, but whose financial aid is awarded at another institution. Students in the program will be officially enrolled at both BGSU and UF and will be included in

unduplicated headcount reports at both institutions.

E. ADDITIONAL TERMS

1. Accreditation: Both parties shall maintain all necessary and required accreditations, including state, regional, and specialty accreditations, with the appropriate accreditation agencies. In the event either party's accreditation is revoked or otherwise limited, the other party may terminate this Agreement immediately upon written notice. In the event of such termination for loss of accreditation, all participating students shall be accommodated to the extent possible at the institution that remains appropriately accredited.
2. BGSU and UF shall inform their respective students that they are to comply with written policies and procedures of the other.
3. Both parties and their employees shall conduct themselves in compliance with all applicable federal, state, and local laws, rules, and regulations in compliance with the standards, rulings, and regulations of the applicable accrediting agencies, departments, boards, as well as their own respective institutional rules, regulations, and bylaws.
4. The Boards of Trustees of BGSU and UF shall have exclusive control of the respective institutions. No party by virtue of this Agreement assumes any liability of any debts or obligations of a financial, legal, moral nature incurred by the other party to the Agreement. Neither party intends for this Agreement to alter in any way their respective legal rights or their obligations to one another, the students and faculty assigned to the respective institutions, or to any third party.
5. Each respective institution remains responsible for the enforcement of its rules and policies related to admission and matriculation. Each institution may recommend to the other the withdrawal of a student if the student's achievement, academic progress, or adjustment of the student does not warrant continuation or if the student's conduct fails to conform to applicable regulations of the respective institutions. Such recommendations shall be in writing and shall specify the basis for the recommendation.
6. The faculty of the respective institutions shall have the right to ascertain if the objectives of the institution's academic programs are being met.
7. This Agreement shall be binding on all parties, their successors, and assigns.
8. Nothing in this Agreement shall be intended to create a joint venture relationship nor anything other than a relationship between the parties as independent contractors and no employee, agent, or student shall misrepresent themselves as having an association with the other

institution.

9. Each party shall be solely liable for its own debt, obligations, acts, and omissions, including the payment of all liability, withholding, social security, worker's compensation, or other taxes or benefits on behalf of its employees.
10. The parties acknowledge that each participates in various third party payment programs and agree to fully cooperate with each other in providing any other assistance needed to meet the requirements for such participation.
11. Each paragraph of this Agreement is severable from all other paragraphs. In the event any court of competent jurisdiction determines that any paragraph or subparagraph of the Agreement is invalid or unenforceable for any reason if same should occur by operation of law, all remaining paragraphs and subparagraphs will remain in full force and effect.
12. The failure or delay of either party to exercise any right, power, or privilege under this Agreement shall not operate as a waiver of any such right, power, or privilege.
13. This Agreement shall be governed by and construed pursuant to the laws of the State of Ohio.
14. Nothing in this Agreement shall be construed to permit the assignment by either party of any rights or obligations hereunder, and such assignment is prohibited unless evidenced by the written consent of each of the parties.
15. This Agreement contains all of the terms and conditions between the parties and may be amended only in writing signed by an authorized representative of each of the parties.

F. TERM AND TERMINATION

1. **Term:** The term of this Agreement will commence on the date it is signed by both parties, and the term will continue from year-to-year until terminated in accordance with this Agreement.
2. **Termination:** BGSU or UF may dissolve this Agreement by giving 180 days advance written notice to the cooperating institution's president or chief academic officer. Termination by either party must be done so as to allow all currently enrolled students to complete their program of study and obtain their degree under terms of this Agreement.

All notices required under this Agreement must be sent by registered or certified mail properly addressed, postage pre-paid, return receipt requested, or by expedited or personal delivery to the following or to such other address as either party provides from time to time:

Attn: Bowling Green State University
105 Health and Human Services Bldg.

Attn: The University of Findlay College of Pharmacy
1000 North Main St.

Bowling Green, Ohio 43403

Findlay, Ohio 45840

BGSU and UF are separate and independent institutions of higher education and by this Agreement both will continue to operate as separate institutions. In no event shall either party be liable for any incidental, indirect, special, or consequential damages, including, but not limited to, loss of use, revenue, profit, or savings.

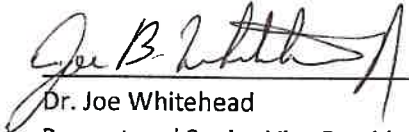
Each party assumes full responsibility for the payment of all federal, state, and local taxes it incurs as a result of this Agreement.


Neither party shall discriminate on the basis of race, color, religion, gender, national origin, ancestry, age, marital status, physical or mental handicap, an unfavorable discharge from military service, or any other factor as prohibited by law, rule, or regulation.

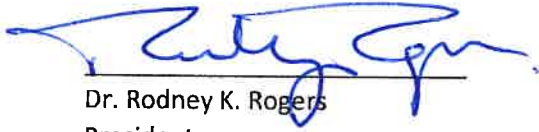
IN WITNESS WHEREOF, the undersigned parties, by and through their duly authorized officers, have executed this Agreement between BGSU and UF.

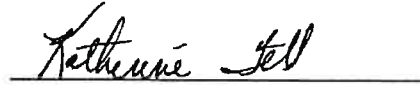
Bowling Green State University

The University of Findlay


Dr. Joe Whitehead
Provost and Senior Vice President


Dr. Darin E. Fields
Vice President for Academic Affairs


Dr. Rodney K. Rogers
President


Dr. Katherine Fell
President

8/27/2020
Date

8/25/2020
Date

Applied Health Science/Pre-Pharmacy Specialization
Pre-professional Courses - years 1 & 2

Findlay equiv Course	Fall BGSU		Findlay equiv Course	Spring BGSU		Findlay equiv Course	Summer BGSU	
PHAR 150	PHS 1010	1	BIOL 152/152L (Intro bio)	BIOL 2650 (Gen Bio II)	4	BIOL 322 (A&P I)	BIOL 3310 (A&P I)	4
ENGL 106	WRIT 1120 (Comp II)	3	PHIL 221 (Hlth. Care Ethic)	PHIL 2420 (Med. Ethics)	3		BGP (Cult Div or IP)	3
MATH 141	MATH 1310 (Calc)	5	MATH 223?	MATH 1150	3			
CHEM 130/130L	BIOL 2040 (Gen Bio II)	4	CHEM 131/131L	CHEM 1270/1280	5			
	CHEM 1230/1240	5						
		18			15			7
Findlay equiv Course	Fall BGSU		Findlay equiv Course	Spring BGSU		Findlay equiv Course	Summer BGSU	
CHEM 210/210L	CHEM 3410	5	CHEM 211 (Adv. Org. Chem)	CHEM 3440 (Org. Chem.)	4	BIOL 323 (A&P II)	BIOL 3320 (A&P II)	4
BIOL 412/412L (Micro)	BIOL 3140/3150 (Micro)	4	CHEM 211L	CHEM 3460 (Org. Chem. lab)	1	ENG 272 (Tech. Comm)	ENG 3880 (Tech. Comm)	3
BIOL 300 (Immunology)	BIOL 4390 (Immuno) or MLS 4110 (3 hrs)	4	BIOL 310/310L (Genetics)	BIOL 3500 (Genetics)	4			
	BGP (Cult. Div or IP)	3	PHYS 260	PHYS 2010	5			
			BIOL 302 (cell bio.)	BIOL 4070 (cell bio.)	4			
		16			18			7
Findlay equiv Course	Fall BGSU		Findlay equiv Course	Spring BGSU		Findlay equiv Course	Summer BGSU	
(CHEM 400)	(CHEM 4450)	3						
Total Hours								81