

Transient Approval Request

Only one school and term per form**Submit to the Office of the Registrar prior to enrolling in the course(s)**Student: _____
Last Name First Name Middle InitialStudent ID: _____ UF Email address: _____
(use personal email address if not yet enrolled at UF)Program(s) of Study: _____ Advisor: _____
(for current students)**Transient Institution Information (where you are planning on taking the course(s))**

Institution Name: _____

Address: _____
Street City, State Postal Code Country
(if not US)**When you are planning on taking the course(s):**Year: Academic Period (select one): Fall Spring SummerApproval of this form is limited to the term requested.**Reason(s) for not taking the course(s) at UF (for current students):**

(select all that apply)

- Cost To graduate at desired time
- Institution closer to residence (for face-to-face/in-person courses only) Course(s) not offered at UF during desired term/time (did not fit into schedule)
- Unable to pass the course(s) at UF Other - please specify: _____

Conditions of Transfer

1. To be considered for credit, an official transcript of transient coursework must be sent to the UF Registrar's Office within 6 months of taking the courses. Failure to do so will void this agreement.
visit <https://www.findlay.edu/offices/academic/registrar/transient-coursework> for information on how to send transcripts to UF
2. Courses from two-year institutions cannot transfer to UF as upper-level (300-/400-level) courses.
3. Only a grade of "C" or better will be transferred. Courses with Credit/No Credit or Pass/Fail grades will not be accepted.
4. No more than 62 semester hours of credit may be transferred from two-year institutions.
5. No more than 50% of hours required in a major may be satisfied by transfer and/or transient coursework.

I have read and understand the Conditions of Transfer.

Student Signature: _____ Date: _____

OFFICE USE ONLY

Date Received: _____

04/2022

Transient Course Information

| Transient Institution Course Information | | | | UF Course Information | |
|--|--------------|------------------------|---------------------------------|--------------------------------------|----------------------|
| Course Subject Code and Number | Course Title | Number of Credit Hours | Instructional Mode (see legend) | UF course you want to get credit for | Purpose (see legend) |
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Note: A syllabus may be needed to confirm equivalencies as courses are constantly under review. We will contact you if that is the case.

Legend

| <u>Instructional Modes</u> | | |
|---|---|---------------------------|
| F - face-to-face/in-person | O - online | B - blended/hybrid |
| <u>Purposes</u> | | |
| M - fulfill major/minor requirement | C - fulfill CORE+/GE requirement | |
| H - reach graduation credit hour requirement | O - other | |
| P - fulfill a prerequisite for CORE+ requirement, major/minor requirement, graduate/professional program requirement, etc. | | |

Student Signature (required): _____

Date: _____

Advisor Signature: _____

Date: _____

Chair/Program Director Signature: _____

Date: _____

Please allow at least 2 weeks for processing. Results will be sent via email from the Office of the Registrar. Incomplete and/or illegible forms will not be processed.