

The University of Findlay

Academic Dishonesty Form

Student Name _____ Student ID # _____

Course Department and Number _____

Course Title _____ Course Session & Year _____ Course Hours _____

Instructor Name _____

Date Academic Dishonesty Discovered _____

Brief Description of Dishonest Action: _____

Course of Action (Select One)

____ Student will receive a zero (0) grade on the associated assignment

____ Student will receive a reduction in possible points for the course*

____ Student will receive a grade of "F" for the course

____ Other _____

*Explanation of reduction in points _____

Instructor Signature _____ Date _____

The original Academic Dishonesty Form with documentation is to be submitted to the Office of Academic Affairs. The Office of Academic Affairs will send a letter to the student explaining the charge. The Instructor, College Dean, and the Area Director will get a copy of the letter and a copy of the submitted Academic Dishonesty Form. The Registrar will receive a copy of the letter and the complete Academic Dishonesty Form so that it can be scanned into the student's file. The student may appeal in writing the charge of academic dishonesty to the Student Academic Standards Committee within five (5) business days of the receipt of the letter of notification from the Office of Academic Affairs.