

## April 23 Campus Update Regarding Coronavirus

To the UF Community:

Good afternoon Oiler Nation. With the last week of classes upon us, we would like to share some important end of the semester event and academic information with you.

### Virtual Oiler Grad Celebration

- Even though the celebratory commencement event will be rescheduled, the University is planning to honor our graduates virtually beginning the week of May 11. Our virtual celebration will include:
  - Digital Commencement Program listing your name
  - Special messages from Dr. Fell, Faculty and Alumni
  - A first-person view of the Arch Ceremony
- We would also like to invite you and your parents to be a part of this virtual celebration. We would love to hear from our graduates what their favorite memory of their time at UF is. All graduates are encouraged to record a 45-second video message on their phone and upload it this Google Drive:[https://drive.google.com/drive/folders/1rAIUyrn\\_u62GlhAhTFQbj4P7qOxAtwt6?usp=sharing](https://drive.google.com/drive/folders/1rAIUyrn_u62GlhAhTFQbj4P7qOxAtwt6?usp=sharing).
- Parents are also encouraged to record a 45-second video congratulating their graduate, letting them know how proud they are of them. These videos can be emailed to [jenkinsr1@findlay.edu](mailto:jenkinsr1@findlay.edu).
- Please have your videos submitted by Wednesday, May 6 to be included in the Virtual Celebration of Our Graduates webpage and mobile app. All video submissions will be included in the Celebration section of the Oiler Mobile app as well as on a special playlist in the University's YouTube channel, and on the website.

### Symposium for Scholarship and Creativity (SSC)

- We were very disappointed that we had to cancel our annual Symposium for Scholarship and Creativity due to the COVID-19 crisis. Since that time we have been developing plans to recognize your efforts as they would have been showcased on that day via a virtual symposium on May 1. Please visit the [SSC web page](#) for more information.

### Virtual Lat Night Munchies

- We may not be holding live classes, but we are still going to kick off exam week with a virtual version of our traditional Late Night Munchies. Please tune in on Twitch TV, and join us.

TUNE IN ON TWITCH TV: [TWITCH.TV/FINDLAYLATENIGHTMUNCHIES](https://www.twitch.tv/findlaylatenightmunchies)  
*Student Activities Board Presents:*

# VIRTUAL LATE NIGHT MUNCHIES

LIVE MUSIC ON TWITCH TV WITH  
SAXOPHONIST MATT COREY!  
MON. APRIL 27, 2020  
9:30-11 PM

LOTS OF CHANCES TO WIN PRIZES!  
TUNE IN WITH YOUR FAVORITE SNACK IN HAND!



### **Last Day to Withdraw from a Course**

- The last day to withdraw from a course and receive a “W” on an official transcript is Friday, April 24 (which is the last day of classes). Students wishing to withdraw from a course must email their advisor. The advisor will forward the student’s request to the Registrar’s Office so it can be processed. The billing and financial aid award policies related to withdrawn courses remain the same.

### **Requesting an Incomplete for a Course**

- For students requesting a grade of Incomplete in a class, there is an expedited form and process for the Spring 2020 semester. A grade of Incomplete (shown as an X on the transcript) allows students additional time to complete missing work in a class. Students who may be interested in an Incomplete need to communicate with the professor of the course. The student and the professor will work together to decide if an incomplete is the appropriate approach. The student will then complete the top part of the form and email it to the professor who will complete the next section. The professor will send the completed form to the Registrar Office via email [registrar@findlay.edu](mailto:registrar@findlay.edu) and cc you and college dean. This form needs to be completed for each course in which you are requesting an Incomplete. This form is available [here](#) and is also attached to this update. This form is only valid for the Spring 2020 semester.

### **Pass/Fail Option for Spring Semester**

- Approval has been given for a Satisfactory/Unsatisfactory option for Spring 2020 to be offered to undergraduate students and P5 pharmacy students. Details are as follows:
  - The University recognizes that the rapid transition to remote learning has raised concerns about the impact on students and their learning. To support student success and provide flexibility during this crisis, for the Spring 2020 semester only, undergraduate students and P5 pharmacy students may petition their advisor to switch one or more courses to Satisfactory/Unsatisfactory through April 24, the last day of classes for the standard semester.
  - In order to request a change of grade to Satisfactory/Unsatisfactory, each student must do the following:
    - Identify the course or courses to be graded Satisfactory/Unsatisfactory.
    - Send an e-mail by 11:59 p.m. April 24 to his/her advisor AND the instructor of the identified course or courses requesting to utilize the Satisfactory/Unsatisfactory option. The student's e-mail needs to specifically identify the course to be graded with the Satisfactory/Unsatisfactory option to ensure there is clear documentation on how the student elects to be graded for the Spring 2020 semester. This can be done in the subject line of the e-mail as well as in the body of the e-mail. For example: Satisfactory/Unsatisfactory option requested for COMM 110.01. Note, multiple e-mails may need to be sent by the student depending on the number of courses the student wishes to apply the Satisfactory/Unsatisfactory option.

### **On-Campus Housing Check-Out**

- As a reminder, students still residing in on-campus housing or who went home but left possessions in their room, need to officially check-out and remove all personal items by May 1. For students unable to travel back to campus by May 1, please email [studentservices@findlay.edu](mailto:studentservices@findlay.edu) directly to share information about your situation so a check-out date can be confirmed.

### **Housing Sign Up for 2020-21**

- Returning student housing applications are open on the housing portal. Any student who hasn't yet applied for fall housing should do so as soon as possible. Returning students who wish to live off campus should complete an off-campus application on the housing portal. Students who have questions should contact [studentservices@findlay.edu](mailto:studentservices@findlay.edu).

### **Bank Mobile Email Regarding Refunds**

- In talking with the University's Business Office, we have confirmed that the email many of our students received from BankMobile regarding updating their refund preferences is legitimate.
- For clarification, BankMobile is our partner in providing student ID cards and student account refunding services. BankMobile's intent for the email is to make sure students

have updated how they prefer to receive any sort of refund they are eligible for, including refunds through the Federal government's new CARES Act or if you are receiving a credit from the University for Spring 2020 room and board. These refunds are not yet available and not all students are eligible for the refunds or CARES Act financial assistance.

- You can choose to have funds directly deposited into a preferred bank account, deposited into a BankMobile Vibe account or sent by check through the mail.
- You can read more about how to update your preferences on our website here: <https://www.findlay.edu/offices/business-affairs/student-accounts/oiler-one-card>

If you have suggestions or questions, please email them to [coronavirus@findlay.edu](mailto:coronavirus@findlay.edu). Also, please visit the [Coronavirus Disease \(COVID-19\) Information](#) web page for current status reports. Additionally, we would encourage you to download the Oiler Mobile App (available at App Store and Google Play), and enable push notifications.

Thank you for taking the time to read this. Good luck to everyone on finals, and congratulations graduates!

Regards,  
Dave

**David Emsweller**  
Vice President for Student Affairs