

March 20 Campus Update Regarding Coronavirus

To the UF Community:

Good afternoon. Given that many of our staff will work remotely beginning Monday, we would like to provide the following information regarding building/office hours and general campus operations.

- The UF Campus Police/Office of Safety and Security will remain open 24/7
- Essential operations to support livestock will continue at the farms
- Employees (both regular and student) who are needed to perform essential tasks on campus should consult with their supervisor regarding their hours and duties
- The following buildings will be open to UF students, faculty, and staff from 8 a.m. to 5 p.m., Monday thru Friday:
 - AMU
 - Old Main
 - Shafer Library
 - Student Life/COB Building (1st floor only)

- All other campus buildings will remain locked Monday thru Friday
- All campus buildings will remain locked on Saturday and Sunday
- Faculty needing access to classrooms (who do not have a key to the building) should contact Security to gain entry
- Since our buildings are closed to the public, no employee or student should loan their keys to anyone or give any non-UF person access to any space on campus

- The following offices will have essential staff present from 8 a.m. to 5 p.m., Monday thru Friday (except as otherwise noted):
 - All Hazards Training Center
 - Bookstore (9 a.m. to 3 p.m.)
 - Buford Center
 - Business Office
 - Cosiano Health Center (9 a.m. to 4 p.m.)
 - Financial Aid
 - International Admissions
 - Knowledge Bar
 - Marketing
 - Oiler Success Center
 - Physical Plant
 - Print and Postal Services
 - Registrar
 - Shafer Library
 - Student Affairs

- Undergraduate, Transfer and Online Degree Completion Admissions
- For our students still residing on campus, Henderson will have the following hours:
 - Monday-Friday:
 - Breakfast: 8 a.m. - 9 a.m.
 - Lunch: 12 p.m. - 1 p.m.
 - Dinner: 5 p.m. - 6 p.m.
 - Simply To Go: 8 a.m. - 6 p.m.
 - Saturday and Sunday:
 - Brunch: 12 p.m. - 1 p.m.
 - Dinner: 5 p.m. - 6 p.m.
 - Simply To Go: 12 p.m. - 6 p.m.
- To adhere to the guidelines of maintaining social distance, the University is requiring that meetings should be done via a video service like Zoom when possible. If an in-person meeting is necessary, the meeting must be kept to less than 10 people per meeting and held in a room large enough to allow for six feet of social distance between meeting attendees.

If you have suggestions or questions, please email them to coronavirus@findlay.edu. Also, please visit the [Coronavirus Disease \(COVID-19\) Information](#) web page for current status reports. Additionally, we would encourage you to download the Oiler Mobile App (available at App Store and Google Play), and enable push notifications.

Thank you for your understanding and thoughtful feedback as we work our way through this one day at a time. We will continue to do our best to provide up-to-date information on the changing situation.

Regards,
Dave

David Emsweller

Vice President for Student Affairs