The University of Findlay
Student Government Association

**Description for Student Government Association's
PUBLIC RELATIONS OFFICER**

Elected term beginning May 3, 2020 and ending May 2, 2021

Requirements for candidacy according to the Student Government Association Constitution and Bylaws are as follows:
- Shall have attended the University of Findlay for at least two contiguous semesters and have served a minimum of two semesters, at the time of elections, on the Student Senate. (If an individual has not served on the Student Government for two semesters, they may still be considered for an Executive Board position if there are no experienced applicants)
- Must have at least a 2.50 cumulative grade point average to hold and retain office.

The Public Relations Officer shall perform the following duties, listed in the Student Government Association Constitution and Bylaws:
- Chair the Public Relations and Planning Committee.
- Keep permanent records of all the Student Government activities.
- Promote Student Government Association meetings, elections, programs, legislation, and activities.
- Maintain SGA web pages, Blackboard community, and social media outlets, including but not limited to Twitter, and Facebook.
- Serve a minimum of two office hours per week in the Student Government Association Office.
- Report to the President of Student Government Association.

All candidates for Public Relations Officer must complete the following:
- Submit a **100 words or less** paragraph about themselves, which will be available to students while voting. The paragraph must be emailed to sga@findlay.edu by the below deadline.
- Submit a **100 words or less** answer to the following question: What would you like to change about campus? The answer will be available to students while voting. The paragraph must be emailed to sga@findlay.edu by the below deadline.
- **Optional**: Submit a photo of yourself for students to view while voting. The photo must be emailed to sga@findlay.edu by the below deadline.

Failure to complete one, or both requirements for submission by the below deadline will result in disqualification for candidacy for the upcoming term.

Petitions are due by Wednesday, April 1st, 2020 by 5:00 PM to the sga@findlay.edu.

SGA

The University of Findlay
Student Government Association

PUBLIC RELATIONS CHAIR APPLICATION

I, _____, wish to run for the elected office of Public Relations Chair, serving the Student Government Association and University of Findlay student body for the term of the 2020 – 2021 academic year.

I have reviewed duties and expectations which are listed in the Student Government Association Constitution and Bylaws, and commit to fulfilling all requirements to the best of my ability for the entirety of the term for which I am running.

I have read and understand all requirements for my candidacy according to the Student Government Association Constitution and Bylaws and, to the best of my knowledge, meet all requirements.

I will provide both 1) a 100 word or less paragraph about myself and 2) a 100 word or less answer to the following question: What would you like to change about campus? Both will be emailed to sga@findlay.edu no later than the deadline which was provided to me.

I have served a minimum of two semesters on the Student Senate (Yes or No): _____
(Applicants with a "No" answer may be eligible for the position if there are no applicants with two semesters of experience.)

I understand that failure to complete all requirements for submission may result in disqualification of my candidacy in the upcoming election.

Name: _____   University Email: _____

Signature: _____   Date: _____