The Writing Center Helps *Every Graduate Student*: Brainstorming, Drafting, and Revising

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| **TIPS for SUCCESS**   * Set goals for the session with your tutor. * Schedule the appointment well before the due date to get the most out of the session. * Make a follow-up appointment for more advice. * Request the same tutor or a different one. * Try all the session types to learn which kinds you like best. | **Live Writing Center Sessions** | **Online Writing Center Sessions** | |
| **Scheduled Appointment**  Mon. – Thurs.: 8 AM-7 PM Fri.: 8 AM-5PM  *Weekends appointments may be available upon request* | **E-mail Appointment** | **Online Live Blackboard Collaborate Session** |
| How does it work? | You can get face-to-face help at any stage of the writing process! These sessions last up to 45 minutes. You can get help developing, organizing, and revising your drafts. | The tutor returns your papers with feedback two hours after the schedule appointment. You can even schedule e-mail appointments for times when you are at work or in class! | You can get live help from the comfort of home. Use the chat or webcam feature to talk with in real time with a tutor.  Since this is a live dialog, Collaborate sessions are great for both developing and revising your paper. |
| How do I get the most out of **this kind** **of session**? | Join the conversation! Point to sections of the paper and explain your concerns. Ask questions, develop writing you have, and try creating new ideas during the session. | Share your goals for the appointment and provide any of the following:   * An outline * Freewriting * An early draft * A revised draft   The tutor uses Microsoft Word to share their feedback in comments. | Give yourself enough time to download and familiarize yourself with the Collaborate software prior to your session. |
| How do I get ready for my appointment? | **For live sessions,** bring your notes, books, and any draft work. | **For online appointments,** e-mail the tutor before the start-time of your appointment and include the assignment sheet, a draft work, and an explanation of how you are developing your work. | |

**Call 419-434-4697 or visit Old Main, Room 45 to schedule your appointment.**



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